

Financial and Property Services Committee
Monday, March 18, 2024 @ 7 p.m.
Council Chambers/YouTube Streaming

Financial Services Agenda

- 1) Call to Order
- 2) Land Acknowledgement
- 3) Approval of Agenda
- 4) Emergency Resolutions (Majority Consent Required)
- 5) Errors and Omissions/Corrections to Minutes of February 20th, 2024
- 6) **Correspondence:**
 - a. North Nova Request for Funding for Graduation Expenses.
Action: The agenda lists this as an action item at 10 (d.).
- 7) **Presentation:**
 - a. **New Glasgow Farmers Market**
Action: Kristi Russell will present the proposal for the new market. The NGFM has asked for a letter of support from Council. This will be discussed under Deferred Business (Agenda Item 11a.)
- 8) **Reports Not Requiring a Motion:**
 - a. Communication
 - b. Recreation
 - c. Warden's Report
 - d. Taxes Receivable Report
 - e. Deed Transfer Tax Report
- 9) **Reports Requiring a Motion:**
 - a. Accounts Paid – February 2024
- 10) **Business Items or Items Requiring Action:**
 - a. **Community Generator Fund Extension Request:**
 1. East River St. Mary's Fire Department – \$3410.00 - Installation of Generator

b. Municipal Service Grant Extension Request:

1. East River St. Mary's Fire Department – **\$3500.00** – Installation of Generator

c. Council Grant Extension:

1. Creative Pictou County - **\$2500.00** - START Program
2. Pictou County Athletics - **\$5000.00** – Purchase of Discus Cage

d. High School Graduation Bursary and Graduation Annual Grants:

1. North Nova Education Centre - **\$2000.00**
2. Northumberland High School - **\$ 2000.00**
3. Pictou Academy - **\$200.00**
4. Tatamagouche Regional High School - **\$200.00**

e. Recreation Sponsorship Grant:

1. Chignecto Regional (East) Science Fair - **\$1000.00** – Sponsorship of local Science Fair at Pictou County Wellness Centre on March 27th.
2. Pictou County Crushers U15AA - **\$250.00** – Hosting Provincials March 28-31, 2024

f. Community Connectivity Grant:

1. Little Harbour Community Centre - **\$1500.00** – District 2 End-of-Year Party

g. Municipal Election Voting Recommendation

Action: The Council will decide whether to accept the staff recommendation of Electronic Voting for the October 2024 Municipal Elections.

11) Consideration of Deferred Business

12) Motions of Reconsideration

13) Adjournment

Property Services Agenda

1) Call to Order

2) Land Acknowledgement

3) Approval of Agenda

4) Emergency Resolutions (Majority Consent Required)

5) Errors and Omissions/Corrections to Minutes of February 20th, 2024

6) **Reports Not Requiring a Motion:**

a. Public Works and Development

- b. Development Officer
- c. Emergency Services
- d. Fire Inspector
- e. Building Inspection
- f. Bylaw

7) Business Items or Items Requiring Action:

Chance Harbour Road Flooding issues – Clr. Boyles

Action: Clr. Boyles is asking that a letter be sent to the local supervisor for the NS Public Works regarding flooding issues on Chance Harbour Road.

b. Excessive Use of Pumper Trucks in Hillside – Clr. Boyles

Action: Clr. Boyles is requesting financial information for pumper trucks at the lift station in Hillside (Smelt Brook).

c. Streetlight Approval - 1909 and 1923 Frasers Mountain Road.

Action: Information enclosed

- 8) Motions of Reconsideration**
- 9) Community Announcements**
- 10) Adjournment**

February 20, 2024

The Financial Services Committee for the Municipality of the County of Pictou met in the Council Chambers of the Municipal Administration Building by videoconference and teleconference on Tuesday, February 20, 2024, at 7:00 p.m.

PRESENT

- 1 Clr. Don Butler
- 2 Clr. Deborah Wadden
- 3 Clr. Darla MacKeil
- 4 Clr. Mary Elliott
- 5 Deputy Warden Wayne Murray
- 6 Warden Robert Parker
- 7 Clr. David Parker
- 10 Clr. Randy Palmer
- 11 Clr. Andy Thompson
- 12 Clr. Chester Dewar

IN ATTENDANCE

- Brian Cullen, CAO, Municipal Clerk-Treasurer
- Sueann Musick, Director of Corporate Services/Deputy Clerk
- Evan Hale, Director of Emergency Services
- Adam MacInnis, Communications Officer
- Logan McDowell, Director of Public Works & Development
- Shellie Pettipas, Administrative Assistant

ABSENT

- 9 Clr. Peter Boyles
- 8 Clr. Larry Turner
- Karen Cornish, Deputy Municipal Treasurer

CALL TO ORDER & LAND ACKNOWLEDGEMENT

Clr. MacKeil, Chair of the Financial Services Committee called the meeting to order and acknowledged that we are on the ancestral territorial lands of the Mikmaq people.

AGENDA

It was moved by Clr. Elliott and seconded by Deputy Warden Murray that the agenda be approved as presented.

Motion Carried

EMERGENCY RESOLUTIONS

There were no emergency resolutions brought forward.

MINUTES

Clr. MacKeil asked if there were any errors, omissions, or corrections in the minutes for January 15, 2024. The members of the Committee entered no errors, omissions, or corrections. The Chair proclaimed the minutes of the meeting on January 15, 2024, as the official record of the meeting.

Motion Carried

COMMUNICATION REPORT

The Communication Report for the month of January 2024 was received as presented.

RECREATION REPORT

The Recreation Report for the month of January 2024 was received as presented.

Ms. Musick informed Council members that the annual Volunteer Appreciation Banquet will be held on Tuesday, April 16, 2024, at the Pictou County Wellness Centre.

WARDEN'S REPORT

The Warden's Report for the month of January 2024 was received as presented.

AUDIT COMMITTEE REPORT

Clr. Wadden presented the Audit Committee report from January 24, 2024.

TAXES RECEIVABLE REPORT

The Taxes Receivable Report for the month of January 2024 was received for information purposes.

ACCOUNTS PAID – JANUARY 2024

It was moved by Clr. Dewar and seconded by Clr. Parker that the Accounts Paid Report for the month of January 2024 be received as presented.

Motion Carried

MUNICIPAL SERVICE GRANTS

It was moved by Clr. Parker seconded by Clr. Elliott said that the following Municipal Service Grants should be approved for District 7.

District 7

a. Union Centre Community Hall \$2,558.00 Insulation Upgrades

Motion Carried

EXTENSION REQUESTS FOR MUNICIPAL SERVICE GRANTS TO 2024/25

It was moved by Clr. Wadden and seconded by Deputy Warden Murray that the following Municipal Service Grants be approved for an extension:

District 2

Little Harbour Presbyterian Church \$10,000.00 Building Repairs

District 3

Seaboard Cemetery \$75.00 Gravel

Motion Carried

EXTENSION REQUESTES FOR COUNCIL GRANTS TO 2024/25

It was moved by Clr. Palmer and seconded by Clr. Butler that the following Council Grants be approved for an extension:

1. Northumberland Fisheries Museum	\$1,000.00	Interpretative Panels
2. Seniors Outreach	\$3,405.00	Lunch & Learn
3. U.C. Friends	\$1,500.00	Programming Expenses
4. Dist. 13 Rec & Planning Commission	\$900.00	Community Coordinator

Motion Carried

COMMUNITY GENERATOR FUND APPROVALS

It was moved by Clr. Butler and seconded by Clr. Elliott that the following be approved for the Community Generator Fund:

1. Barney's River Fire Department	\$3,453.00	Generator Installation
2. Union Centre Community Hall	\$2,953.00	Generator Installation

Motion Carried

RECREATION GRANTS

It was moved by Clr. Palmer and seconded by Clr. Parker that the following Recreation Grants be approved:

1. 2023/2024 FHStars U13 AAA	\$250.00	Hosting Provincials Workshop Spon Stairlift Repair Program Expenses
2. Pictou County Trails Association	\$1,000.00	
3. IOOF Moore Lodge #17	\$1,000.00	
4. Pictou County Seniors Festival	\$500.00	

Motion Carried

TENDER RESULTS FOR INTERNET VEHICLE

It was moved by Clr. Palmer and seconded by Warden Parker to approve the Staff recommendation for the vehicle purchase for the new internet employee.

Motion Carried

PROPERTY TAX WRITE-OFF

It was moved by Clr. Thompson and seconded by Clr. Dewar to approve the property tax write-off for 413 East River West Side Road.

Motion Carried

CITIZEN APPOINTMENT NOMINATIONS

AUDIT COMMITTEE (2 Positions)

It was moved by Clr. Palmer and seconded by Clr. Wadden to recommend the following citizen appointments to the Audit Committee.

1. Rick Feehan
2. Susan Robinson

Motion Carried

POLICE ADVISORY (1 Position)

It was moved by Clr. Palmer and seconded by Warden Parker to recommend the following citizen appointment to the Police Advisory Committee.

1. Kevin MacDonald

Motion Carried

PLANNING ADVISORY COMMITTEE (1 Position)

This citizen-appointed position will be readvertised.

RIVERTON GUEST HOME ASSOCIATION (1 Position)

It was moved by Clr. Dewar and seconded by Clr. Buter to recommend the following citizen appointment to the Riverton Guest Home Association.

1. Bonnie Allen

Motion Carried

144 CONSTRUCTION ENGINEERING FLIGHT BOARD OF DIRECTORS (1 Position)

This citizen-appointed position will be readvertised.

CLIMATE CHANGE ADVISORY

It was moved by Clr. Parker and seconded by Clr. Palmer to recommend the following citizen appointments to the Climate Change Advisory Committee.

1. Violet McCullough
2. Ed Kennedy
3. Reg Brightman

Motion Carried

FENCES ARBITRATION

It was moved by Deputy Warden Murray and seconded by Warden Parker to recommend the following citizen appointment to the Fences Arbitration Committee.

1. Joyce Roode

Motion Carried

ACCESSIBILITY ADVISORY COMMITTEE

It was moved by Deputy Warden Murray and seconded by Clr. Parker to recommend the following citizen appointments to the Accessibility Advisory Committee.

Susan Matheson

1. Rick Parker
2. Grace Maxner
3. Rae Gunn

Motion Carried

PICTOU WATER SOURCE PROTECTION

This citizen appointed position will be readvertised.

COMMUNITY ANNOUNCEMENTS

Clr. Butler said the Annual Lismore Dinner Theater will be held March 1-3, 2024. This will be the 25th anniversary of the show, and the tickets are sold out.

Clr. Palmer praised the volunteers who helped shovel the roof at the Ivor MacDonald Memorial Arena. He said there was a good turnout, which made things a lot easier.

Clr. Elliott said the River John Legion Annual Smelt Fry will be held on Saturday, February 24, 2024 from 11 a.m. until sold out. The price is \$15.00 per person.

Clr. Thompson said that March 8th is International Women's Day, and Pictou County Women's Resource and Sexual Assault Centre is hosting an event on March 8, 2024, at the Pictou County Wellness Centre from 11:30 a.m. to 1:30 p.m. Tickets are \$25.00. There will be a luncheon, and Katherine Salter, a Research Professional from Dalhousie University, will be the guest speaker.

Clr. Thompson said that on February 24, 2024, from 1:00 to 4:00 p.m., the Plymouth Ladies Auxiliary and the Plymouth Fire Department will host a free community lunch for the residents of District 11. There will be soup and sandwiches.

Warden Parker said that on March 11, 2024, at 7:00 p.m., Cpl. Andrew Joyce will be giving a presentation on scams at the Durham Church Hall.

Warden Parker requested that Adam MacInnis, Communications officer, post something on the social media sites to gather a list of residents' names and civic numbers who were not receiving the flyers.

Clr. Parker said that the Rural News and Views are not getting delivered to residents and asked Mr. Cullen to investigate this.

MOTIONS OF RECONSIDERATION

There were no motions of reconsideration.

ADJOURNMENT

There was no further business before the meeting, so the Chair declared the meeting adjourned at 8:12 p.m.

CHAIRPERSON

MUNICIPAL CLERK



NORTH NOVA EDUCATION CENTRE
343 Park Street
New Glasgow, NS B2H 6B2
Telephone: (902) 755-8180
Administration Office Fax: (902) 755-8185
Student Services Fax: (902) 755-6701
Website: www.nnec.ccrsb.ca

Municipality of Pictou County
46 Municipal Drive
Pictou, Nova Scotia
B0K 1H0

February 12, 2024

Dear Warden Parker and Council Members:

We are very pleased to offer our graduation ceremony for 202 students back at the Pictou County Wellness Centre on June 26th of this year. Along with our excitement about the availability of such a wonderful venue, consequently, is a cost for the rental. The bill for the use of the main rink along with an auxiliary meeting room for the one day/evening of our ceremony amounts to \$3565.00.

We do not dispute the reasonableness of the cost, and we obviously are prepared to pay what is asked of us. Still, because the money for all things related to schools ultimately comes for the same source, the upshot of the decision is that students will be footing the bill.

Please consider this letter our school's request for assistance to help to cover these costs somehow. If the Council has the ability to help pay some portion of the bill, the influence to help lead to the Centre's agreeing to reduce the rental fee, or the ability to offer any other form of support, our students would be most appreciative. For your information, I am making a similar request on behalf of our school to both the New Glasgow, and Trenton Town Councils.

Thank you for your consideration of this request. I assure you that your on-going support of our students is appreciated, regardless of your decision in this specific instance.

Very kind regards,

Lia Lewis
Principal

LL/atn

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Our Team

Community & Vendor Support

Thank yous

THEN & NOW

WHERE WE WERE

Our very first market was held July 12, 2008 at Glasgow Square Theatre. It ran for three hours and most of the 11 vendors sold out within the first hour. That year we held a total of 12 markets.

By 2010, the Town of New Glasgow had secured funding, with support from ACOA and the other municipalities in Pictou County to build our first permanent home along the river, what is now known as "the dome". With this permanent space we continued to grow with an average of 34 vendors each week.

Once again running out of space, we partnered with the Town of New Glasgow, the Municipality of Pictou County and ACOA to secure funding for a second and year round building which opened in November of 2015. Having two buildings allowed us to double our space to 64 spaces.



WHERE WE ARE

Since the addition of a permanent year round building, we have continued to grow. In 2022, we welcomed 144 small businesses including farmers, producers and artisans. Thirty percent of those were new vendors to us. Six percent were newcomers and more than 98% of businesses are women-led.

We have been able to extend the shoulder seasons in the dome through December with the help of propane heaters that the Market fundraised for and installed in 2018. In the months of January through March, we must condense into one building and rotate vendors who wish to attend.

In 2022, we had enough demand to open the dome at the end February for the season. While we did not have too many that wished to be in the cold, the only alternative was to turn them away. This creates a challenge for vendor retention; vendors who are not able to attend in the colder months may not return for the warmer ones when we have more space.

In 2023, the trend continued. We opened the dome January 28, the earliest ever. We had to close it twice due to extreme cold which resulted in the cancellation of vendor dates and loss of revenue for the Market totaling an estimated \$1000 per market. We also expanded outside much earlier and welcomed a total of 153 vendors. We were fully booked for our fall and holiday season (October-December) by March.

THE FUTURE

WHAT THE FUTURE HOLDS

We continue to see unprecedented growth and demand, especially in our prepared foods category. We finished 2023 with a record of 153 vendors. Where we're going depends on the ability to replace the dome with a year-round structure.

If we do nothing, we are positioned for decline. The dome has roughly a ten year lifespan, we are now moving into year 14.

The loss of the dome would set the New Glasgow Farmers Market back fifteen years.

What would we lose?

- We would lose more than 50% of our indoor space
- Prepared food producers would drop by 60%
- Our revenue would dramatically decrease as we would lose table fees as well as fundraising revenue generated by our current cafe and store setup. This would lead to increased table fees for vendors
- It is also reasonable to surmise that we would see a decline in customer traffic, especially in the shoulder seasons
- We could only serve 20% of our current vendors at a time, decreasing vendor retention and customer selection
- Programs like Nourishing Communities would suffer a accessibility and selection issues
- we become less attractive to events and tourists

With an improved building and community space, we will continue on our current trajectory with an improvement in services and supports.

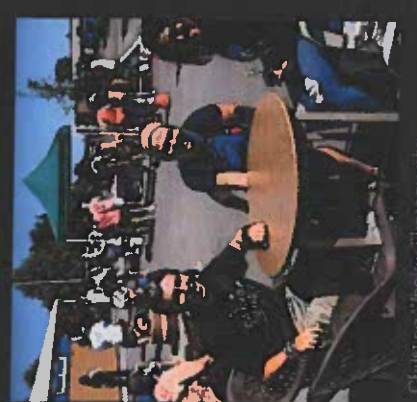
- we can triple the amount of food vendors we can currently accommodate in the dome
- we will be able to place greater emphasis on arts and community events with the enhancement of our gathering space
- enhance the waterfront by adding interest along local trails and adding to activities and development in downtown New Glasgow
- add a community event space complete with approved kitchen for private and public events
- focus will move to enhancing programs, events and



Christine Whelan Photography



Christine Whelan Photography



Christine Whelan Photography

MORE THAN A FARMERS MARKET

The proposed new space is more than a farmers market. It has been thoughtfully designed not only to meet the business needs of the market and it's vendors, but to enhance and connect community through a multi-purpose venue.

LOCATION, LOCATION, LOCATION

Nestled in the heart of downtown New Glasgow, The Market stands as a central point along the scenic East River. Conveniently located just a stone's throw away from the local Marina and a few steps from Glasgow Square Theater, it offers visitors the opportunity to walk or bike along beautiful trails that connect to other attractions. While in the area, visitors can explore the downtown shops and partake in nearby local events.

ARTS, CULTURE & ENTERTAINMENT

The NGFM supports arts, culture and entertainment in its regular operations. We offer a space for aspiring young musicians to come and play for the public and seasoned musicians enjoy playing in the welcoming, informal atmosphere where they can also perfect their material.

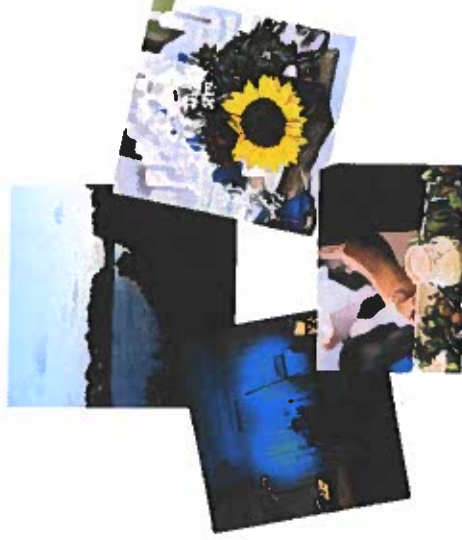
We are a proud venue of events such as Art at Night. Many of our vendors are talented artisans who are fluent in a variety of mediums. We have also been privileged to join efforts with Coastal Nova Scotia, our local tourism partner to hold free community events such as Evergreen Pictou County which welcomes people from our community and beyond to connect in a festive and welcoming atmosphere.

The new venue space will allow us to enhance and expand our contribution to community events like these along the riverfront. A key feature of the new space is an outdoor amphitheatre space. It will have a stage and permanent seating, adding the ability to hold and expand pre-existing outdoor events that are already held in our community.

Inside, the floorplan lends itself to a versatile and flexible space that can be transformed into a fully functional event or meeting space.

This space will boast a fully functioning commercial kitchen suitable for caterers that will be out of sight elevating the event experience for hosts. This versatile space is wide open and well suited for hosting a multitude of gatherings from private events from weddings and dances to conferences, expos, workshops, lunch and learns and more.

Our central location along the riverfront will



MORE THAN A FARMERS MARKET - cont'd

CULTURE & THE SOCIAL CONNECTION

Farmers markets are more than just places to buy and sell local produce; they are also centres of cultural connection. They bring together communities, foster a sense of shared identity and celebrate the diverse traditions, cuisines, and crafts that make each region unique.

We are often the destination for people who have newly settled in our region. Whether as a resident or as a vendor, or both. Several newcomers who started their journey at the Market and have grown to own their own successful businesses and have settled into the community.

Furthermore, farmers markets contribute not only to the economic vitality of the community but also to the preservation and promotion of its cultural heritage. Visitors and locals alike can explore the rich tapestry of a region's culture through the diverse offerings, creating a dynamic and enriching experience for everyone involved.

Social connections facilitated by farmers markets extend beyond basic transactions; it builds relationships, strengthens community bonds, and creates a sense of belonging. In an increasingly digital age, these markets offer a tangible space for face-to-face interactions, fostering a communal atmosphere that is vital for the overall well-being of our community. By providing a platform for socializing and connection, farmers markets contribute to the social fabric of a region, making them integral components of vibrant and connected communities.



FARMERS MARKET -cont'd

NOURISHING COMMUNITIES

The New Glasgow Farmers Market had a vision of reaching people in the community who were experiencing food insecurity and how to make the market more accessible to them.

In 2018, the NGFM successfully applied to the Aberdeen Health Foundation for a grant that would allow us to partner with a community organization that would connect us with families who may benefit from the program.

Using the framework created by Wolfville Farmers Market as a guideline, we created our "NGFM Healthy Living Program" which allowed us to support 10 families in Pictou County. Each family received a set sum of "Market Money", an NGFM currency that can be used with any vendor at the Market. The benefits of this program are two fold

Farmers Markets of Nova Scotia, subsequently lobbied for funding for this program now called Nourishing Communities. Since it's start at the New Glasgow Farmers Market, we have now distributed more than \$100,000 to households experiencing food insecurity. In 2023, alone we served 26 households.

"Nourishing communities has helped give us a chance to support local vendors at our farmers market, while obtaining nutritious fresh produce and meat for our family, as well as other goodies from vendors. We have absolutely loved being part of this program and feel very lucky to have been part of it. We hope

farmers market such a special place is that you're actually creating community around food.

BRYANT TERRY

- ✓ Addressing Food Insecurity
- ✓ Building Community
- ✓ Supporting Small, Local Business

IN THE WORDS OF OUR PARTICIPANTS:

"We have the ability to try new foods that have now become staples in our diet"



"Participating in this program to me means I can put healthy food on our table."

TOURISM

Pictou County is nestled along Nova Scotia's Northumberland Shore. Home to beautiful, sandy beaches, hiking trails and waterfalls, there is no shortage of natural beauty.

Visitors can enjoy touring many small businesses and attractions. From craft distilleries and breweries, local restaurants and shops and all the amenities required to attract not only visitors, but business and individuals looking to settle in the area.

The county also is well-equipped with recreational facilities such as the Pictou County Wellness Centre, William M. Sobeys Indoor Sports Complex, and Pioneer Coal Athletics Field

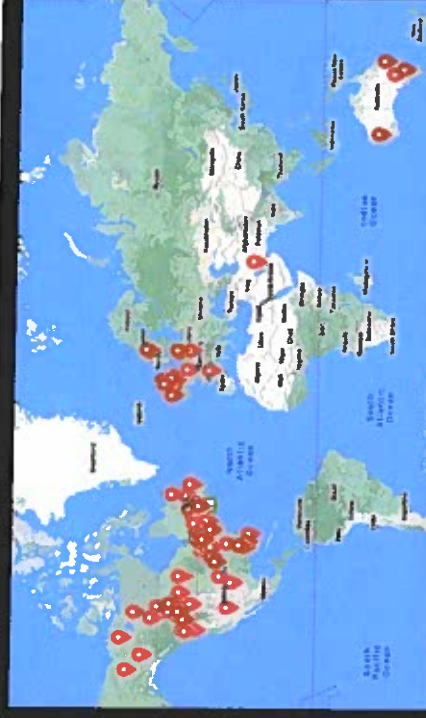
In 2022, Nova Scotia welcomed more than 1.5 million visitors to the province.

TOURISM & THE NGFM

Tourism is an integral part of the New Glasgow Farmers Market. It is a must-see destination for visitors our our region, especially in the summer months. Visitors often seek out local farmers markets when they visit to experience.

The food and goods made and sold at the market are a reflection of our local culture. We also have a wide variety of talented local musicians who busk at the Market and are often a highlight of any event held at the Market.

In 2019, we conducted an interactive exercise during the summer months. We asked our visitors to write down where they were visiting from. Each week, we took a photo of the board and pinned them on a map. We erased the board and redid the exercise weekly. These are the results.



MORE THAN A PLACE TO VISIT

Farmers markets contribute to the appeal of a community for those considering relocation by providing a welcoming, engaging environment that reflects local culture, supports local businesses, and promotes a high quality of life.

Community engagement and social connections provide a sense of belonging. Through the locally produced food and handcrafted products, the NGFM is a genuine representation of our community, its local “flavour” and local cultural identity. From ethnic foods to traditional crafts, and unique products, farmers markets often attract those interested in exploring different cultures or sharing their own cultural experience

Access to fresh, locally grown produce and artisanal goods at a farmers' market not only enhances the quality of life but also nurtures overall well-being. This goes beyond just promoting nutritional health; it extends to fostering mental well-being through meaningful social connections.

The NGFM aims to improve our community experience by hosting a variety of community events, live entertainment, and family-friendly activities. This creates an inviting atmosphere, especially for families in search of a residential environment with a small-town charm and genuine connections.

When individuals choose to shop at the NGFM, they actively play a role in supporting local farmers and businesses. This is especially attractive for those who prioritize community values and aspire to be part of a network that values and promotes local entrepreneurship.

Ultimately, a well-supported farmers' market becomes a source of pride for the local community. This sense of pride has a contagious effect, drawing in individuals actively seeking a location where residents take genuine pride in their local offerings and communal spaces.

“

When we want healthcare providers and their families considering or relocating to our community to get a feel for the community, the New Glasgow Farmer's Market is always on our list. It's a wonderful place to meet people, feel a sense of belonging in a welcoming setting and be introduced to incredible local tastes, sights, smells and sounds that showcase the heart of this community – it showcases the type of community we're proud to be.

-Nicole LeBlanc

Project Navigator Healthy Pictou County

A physician-led effort supporting the attraction and retention of medical staff and students to

OUR MARKET & DEMOGRAPHICS

Population

The New Glasgow Farmers Market is the regional Farmers Market for Pictou County. Our vendors and customers come not only from New Glasgow, but Stellarton, Trenton, Westville, Pictou and Pictou County.

The NGFM also attracts both vendors and customers beyond our local geographic area. This ensures that our community and customer base has a wide variety and selection of local food and goods. Welcoming customers beyond our immediate geographic location, improves tourism and increases the economic impact.

Population combined; approx. 66,189 (2021 Census Data)

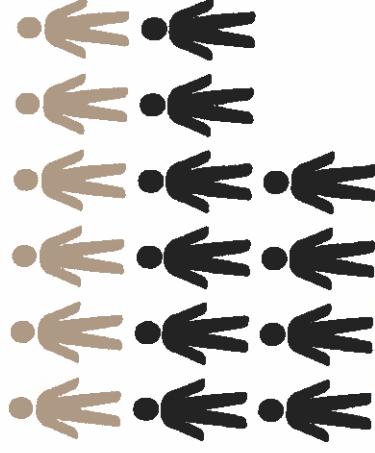


Target Market

The majority of our visitors are generally between the ages of 25 and 55, individuals and families, though we do have a number of seniors that frequently shop with us as well.

We welcome an increasing number of newcomers as both vendors and consumers. The Market plays a very important role for those new to our community, whether from another country or those who relocated from another province.

For those relocating from another country, the market is a great way to connect, communicate and experience local culture in their new home.



MARKET DEMOGRAPHICS

The New Glasgow Farmers Market has vendors of all backgrounds. We have also had the opportunity to welcome many newcomers over the years.



Our businesses are largely women-owned and cover all age ranges from retirees to youth vendors.

We have welcomed vendors who have relocated here from across our country or who are entirely new to Canada. For those new to our country, the market is a place to learn local and Canadian culture and hone their English skills, complimenting other language programs. In both cases, the Market is a great place for those new to our community to immerse themselves in an inclusive social setting where they can meet new people and begin to call Pictou County home.

The NGFM is not only a destination here, but is an integral part of the quality of life for those who call it home.



98% of market businesses are women owned; all or in-part



9% identified themselves as New Canadians



20% identified themselves as part of an underrepresented group

COMPETITIVE ANALYSIS

The New Glasgow Farmers Market is the regional Farmers Market for Pictou County and has been formally operating since 2008 and registered as a non-profit organization since 2009.

TRURO FARMERS MARKET

The Truro Farmers' Market is home to over 50 vendors each Saturday during peak season. A vibrant gathering place located downtown Truro. The TFM's home is in an old firehall. Like most markets, they feature fresh local produce, a wide array of baked goods, jams and sauces, specialty handcrafted goods, decor, body product, spirits and prepared foods to eat on site or take away.

They are a non-profit cooperative and have been in operation since approximately 1980.

The Truro Farmers; Market is located more than 59km from Pictou County and is not readily accessible for Pictou County residents who do not have access to transportation.

Saturdays year round.

April through December: 8am until 1pm

January - March: 9am until 1pm

TATAMAGOUCHE FARMERS MARKET

The Tatamagouche Farmers Market is located in the seaside village of Tatamagouche, 50km west of Pictou. The Market itself is located in Creamery Square a local attraction for visitors.

They are a smaller year-round market that welcomes roughly 30 weekly vendors. It's rural location and distance is unreachable for anyone without transportation

Saturdays 9am until 1pm

ANTIGONISH FARMERS MARKET

The Antigonish Farmers Market is located in Antigonish, just off the highway on route to downtown, near St. FX.

Their non-profit organization was formed in the 1990's. They operated seasonally until their expansion into a year round facility in 2019. This fundraising and expansion effort was initiated by the Market. The currently host 50+ vendors during peak season.

They are located approximately 58km from Pictou County, also making the market largely in accessible to residents that do not have access to transportation.

Summer: Saturdays: 8:30 am until 1pm

Winter: Saturdays 10am until 1pm

COMPETITIVE ANALYSIS

WHISTLEBERRY MARKET

The Whistleberry is located on Hwy 4 and Highway 104, just off exit 20 in Pictou County. This space is open daily, with the exception of Sundays. This recently opened store sells locally raised and smoked meats and carries a number of products from the local area.

Convenient for those living in the immediate rural area, a lack of transportation makes accessibility a challenge. While it does offer local food and goods, it is largely a retail experience as opposed to a traditional market atmosphere. Consumers do not have the same opportunity to attend events and it lacks the connection with community and local producers that traditional farmers markets offer.

CONSIDERATIONS TO COMPETITIVE ANALYSIS

The New Glasgow Farmers Market enjoys a central location, along the banks of the beautiful East River. Surrounded by recreational trails and within walking distance of downtown shops and dining establishments, the market is accessible by transit and just up river from the Marina. Many popular events are held nearby making the new venue a welcome and complimentary addition to the area.

We have the opportunity to add much needed flexible venue space that will have a meaningful and positive impact for residents, other local events, organizations and businesses. It will be an important part of waterfront development and improvement in downtown New Glasgow. With the residential and community development plans, the new venue will be an attractive addition to local residents.

With a consistent year-round building that does not contract in size in shoulder season, vendor attraction and retention is expected to increase.

It is also important to note, that while Truro, Tatamagouche and Antigonish Farmers Markets are listed as competitors and operational policies, procedures and organizational structures vary, farmers markets often work collaboratively and share vendors. We all have a common goal of supporting farmers,



STRATEGIC PARTNERSHIPS

Currently the New Glasgow Farmers Market has one full time employee, the Market Manager. In 2023, the NGFM hired a part time Market Co-ordinator to recruit and schedule volunteers and to assist the Market Manager with operations on Saturdays.

Once the expansion is complete, the Market Assistant role is poised to grow into a full time position responsible for the NGFM General Store and Cafe operations.

CURRENT PARTNERSHIPS & COMMUNITY COLLABORATIONS

The NGFM currently works alongside many community organizations to support vendors by helping to funnel resources from community partners to market vendors and customers through our community table. We enjoy community connections with the following organizations:

- Ignite Atlantic
- Mentors Plus
- Pictou County Chamber of Commerce
- Coastal Nova Scotia
- Pictou County Partnership
- New Glasgow Library
- Kids First
- Pictou County Womens Centre
- Pictou County Solid Waste
- YMCA - Y on the Move
- Creative Pictou County
- NOBL
- East Coast Credit Union
- Nova Scotia Cooperative Council

OPPORTUNITIES FOR FUTURE COMMUNITY PARTNERSHIPS

The following organizations for potential future partnerships and collaboration:

- Summer Street Industries (potential greenhouse collaboration)
- Various Seniors Groups
- Viola's Place
- School's Plus
- Highland Community Residential Services
- Green Schools
- New Glasgow Kinsmen
- Nova Scotia Community College
- Local Elementary, Middle and High Schools

“THE NEW GLASGOW FARMERS MARKET NOT ONLY FOSTERS A VIBRANT LOCAL ECONOMY BUT ALSO SERVES AS INVALUABLE INCUBATORS FOR VALIDATING NEW BUSINESS IDEAS. THE DIRECT ENGAGEMENT WITH THE COMMUNITY ALLOWS ENTREPRENEURS TO TEST AND REFINE THEIR PRODUCTS, ENSURING THEY RESONATE WITH CONSUMERS. THE MARKET BECOMES A DYNAMIC HUB FOR INNOVATION, CONNECTING PASSIONATE CREATORS WITH EAGER CUSTOMERS, LAYING THE FOUNDATION FOR SUSTAINABLE AND SUCCESSFUL VENTURES.”

WES SURRETT
NORTHERN REGIONAL MANAGER

The New Glasgow Farmers Market currently plays an important role in serving our community, however once this final infrastructure program is complete, we will be able to shift our focus to further expand our community and vendor supports. The finished project will empower us to pursue programming opportunities for our community that we are

ECONOMIC IMPACT

Market Attendance

Each day of operation, customer counts are taken throughout the day. These counts show that the average attendance at the NGFM is estimated to be more than 1800 visitors every Saturday during the peak season.

Since our first expansion in 2015, we have seen more than a 60% increase in traffic.

Market Sales

Each day the Market is in operation, the vendors were asked to submit their sales totals from the previous week. This data is collected anonymously but felt to be accurate. It is estimated that average monthly sales at the NGFM were roughly \$40,000 in 2019 with annual sales estimated at approximately half a million dollars.

The Multiplier Effect

Customers at the New Glasgow Farmers Market spent an average of \$46 per customer in 2019. This gives an estimate of the economic impact of the market to be more than \$3,000,000 annually.

Indirect Economic Impacts

Many of the customers who come to New Glasgow on Saturday to shop at the NGFM also take advantage of the opportunity to shop at businesses in the surrounding areas.

In addition to visitors from our local community, we also welcome guests from around the globe who also visit other businesses and attractions in the area. A 2013 survey of 21 farmers markets in Nova Scotia by FMNS, estimated that shoppers spend an average of \$15.37 at other businesses. By 2019, that number skyrocketed to \$41. In that time, we expanded once and have seen a 62% increase in spending at area businesses and attractions.

Using the \$41.00 number from 2019 and multiplying this by the number of average visitors in 2019, gives indirect spending of \$2.7M at surrounding businesses.

Adding this to the direct impact found above gives us a Total Economic Impact of = \$3,000,000 + \$2,700,000 = \$5,700,000 With a new venue this number will only grow.

PROJECTIONS & FINANCIAL CONSIDERATIONS

Projected Impact of a modernized,
multi-use venue

COMMERCIAL KITCHEN

The proposed new venue will house a large approved commercial kitchen, complete with a commercial dishwasher what we are currently unable to accommodate. This means that this space can be utilized not only by vendors, but for those wishing to rent the venue for events requiring catering or food service.

For prepared food vendors, the new venue will potentially increase our commercial kitchen rental space by 200% In 2023 our kitchen rental revenue potential was \$5948, actual (we were at capacity for food vendors) was \$2974. A new venue would be able to accommodate two vendors at once, in addition to the space we already have, this bring potential revue to approximately \$7953

INCREASED PREPARED FOOD SPACE

The proposed venue has been designed to maximize space and electrical requirements for prepared food vendors, a current limitation that has resulted in loss of vendors due to the inability to accommodate them and/or their required equipment.

The new venue would increase capacity from 4 food vendors in the current dome space to 12 food vendors in the enhanced venue.

For those wishing to rent the space, this venue will offer flexibility in being able to accommodate several event formats. The layout is ideal for food focused events wishing to showcase a variety of foods, conferences and events who are looking to have a buffet style, catered event and more.



PROJECTIONS & FINANCIAL CONSIDERATIONS

Continued

INCREASED OVERALL SPACE & INCREASED ATTENDANCE

The New Glasgow Farmers Market will increase in size and will be secure and heated. This will allow for expansion into the shoulder season, January through March. In a vendor survey, vendors indicated that they would be more likely to attend earlier in a heated space.

Currently, the NGFM contracts to half its size for these months. In the last couple of years as demand has steadily increased, vendors have been give the option to use the dome with the alternative being unable to attend their chosen dates, affecting their revenue and livelihoods.

Not taking into consideration the amount of increased vendor space, nor additional revenue from kitchen rentals - filling to current capacity in the shoulder seasons would increase revenue by roughly \$11,000.

Moreover, with the additional space, the NGFM will have the flexibility to add an indoor eating space as well as room for local musicians to perform which is not currently an option due to space constraints.

MARKET STOREFRONT

This new venue will also include a small market storefront. There are many small farms and businesses that do not have the human resources to staff a table nor is it financially or logistically feasible for them to have a presence at the market. These businesses would have the opportunity to sell their product in our NGFM General Store. This allows more choice for our consumers as well as offering an additional outlet for local suppliers.

The purpose of the store is to:

- assist farmers by adding flexibility to their distribution to maximize their return and lower food waste while increasing accessibility to local food for our community
- carry local (Nova Scotia) products that fill a void in the market that is not already satisfied by an existing business at the Market
- expand the hours the NGFM is accessible to the public in some capacity
- increase access to local food for vulnerable populations in our community through

PROJECTIONS & FINANCIAL CONSIDERATIONS

Continued

MARKET STOREFRONT CONT'D

To date we have been running this store format on a very small scale. We are limited by extreme temperature fluctuations, lack of security, the inability to install equipment due to those factors and lack of space. However, even in this very small scale, we have been successful. In 2022, our net profit was approximately \$8,500.

“

THE MARKET IS ALREADY AN IMPORTANT ECONOMIC HUB. ITS FULL POTENTIAL AND IMPACT WILL COME TO LIFE WITH EXPANSION AND AN EXCITING VISION OF THE FUTURE.

—JACK KYTE
DIRECTOR, PICTOU COUNTY
CHAMBER OF COMMERCE”

REVENUE STREAM SUMMARY

Additional Revenue streams created by an improved Market venue:

- Expanded table fees as a result of additional space & shoulder season expansion
- Increased kitchen rental fees, due to increased rental capacity
- Event rentals, both private and corporate Functions
- NCFM General Store expansion

OUTCOMES

The realized additional revenues generated from the market and all the newly created revenue streams from this venue will:

- create additional employment
- offset operating costs (in conjunction with table and membership fees)
- assist with keeping vendor fees low and
- focus on social enterprise efforts into programming such as Nourishing Communities
- expand into other areas of social enterprise as we transition into a growth phase

PRELIMINARY COST ESTIMATES & FINANCIAL SUPPORTS

CAPITAL BUDGET

CAPITAL COSTS

TOTAL CONSTRUCTION COSTS:

- Building \$4,365,000
- Site Construction \$1,274,730

Construction, including all contractor fees, etc.

Construction Contingency (30%): \$1,409,945

Architectural and consulting (already paid): \$46,400

Total Project \$7,096,075

INCOME

Federal Contribution (estimated): \$3,000,000

ACO:(waiting to apply) \$500,000

Additional Funding & Grants: \$600,000

Provincial contribution (estimated): \$2,000,000

Municipal contributions:

\$45,000 MOPC (committed),

TNG (minimum 10%)

NGFM Community & Private Contributions (expected): minimum \$700,000

FINANCIAL SUPPORTS

We have received financial investments from the following contributors:

- Municipality of Pictou County \$45,000
- East Coast Credit Union \$10,000

We have a promise of financial commitment from the following when the project further progress:

- Town of New Glasgow 10%
- Kinsmen \$11,000

NGFM contributions to date excluding the above: more than \$68,000

The Federal and Provincial governments who are in support of this initiative, are involved in ongoing communications regarding funding opportunities.

This ambitious endeavour was initiated by the New Glasgow Farmers Market. The market and our farmers and vendors are committed to its success. This initiative is for the community, as such we are engaging the community through our fundraising efforts. As of December 31, 2023, the NGFM has raised \$85,000 including the Kinsmen contribution, and not including Municipal contributions.

To date, vendors of the NGFM have contributed more than \$3000 to the redevelopment efforts. This accounts for more than 17% of funds raised through

NGFM SCOPE OF WORK

FRONT EXTERIOR



1. **Retail storefront** will have an entrance that opens to the outside gathering space, creating an accessible, welcoming atmosphere
2. **Main entrance** to the venue, this entrance would be the main entrance during inclement weather and shoulder seasons when the larger outdoor entrances cannot be utilized
3. **Light filtering panels** will not only provide passive solar to the space, but will keep the light, open and airy feeling that dome currently provides
4. **Fold-up garage style doors** will connect to the outside making the entire grounds and adjacent building feel like one cohesive gathering space. Additionally, the fact that these doors fold provides shelter for outdoor vendors and will stand up to wind, eliminating the use of tents and their costly replacement.
5. **Purposeful landscaping** connects the amphitheatre space and the

NGFM SCOPE OF WORK

SIDE EXTERIOR



1. **Glass wall** connects the outside to the inside for an open feeling. It faces the scenic East River
2. **Folding glass doors** not only make the whole space a cohesive and inviting space, it allows an indoor/outdoor entertainment space.
3. **Built in seating** allows for entertainment seating but also a space for people to sit and enjoy their lunch riverside, or eat. Oftentimes, through the week people come to enjoy their lunch riverside, this space will add additional space to utilize any time of the week
4. **Walk the trails** to or from the market. Once expanded, trails will line the riverfront connecting beside the new venue and behind the current market space. This makes the venue an easy and convenient way for trail users to access the market or events held at the venue. This fits in with those seeking the healthy and active lifestyle and enhances the venue as a convenient

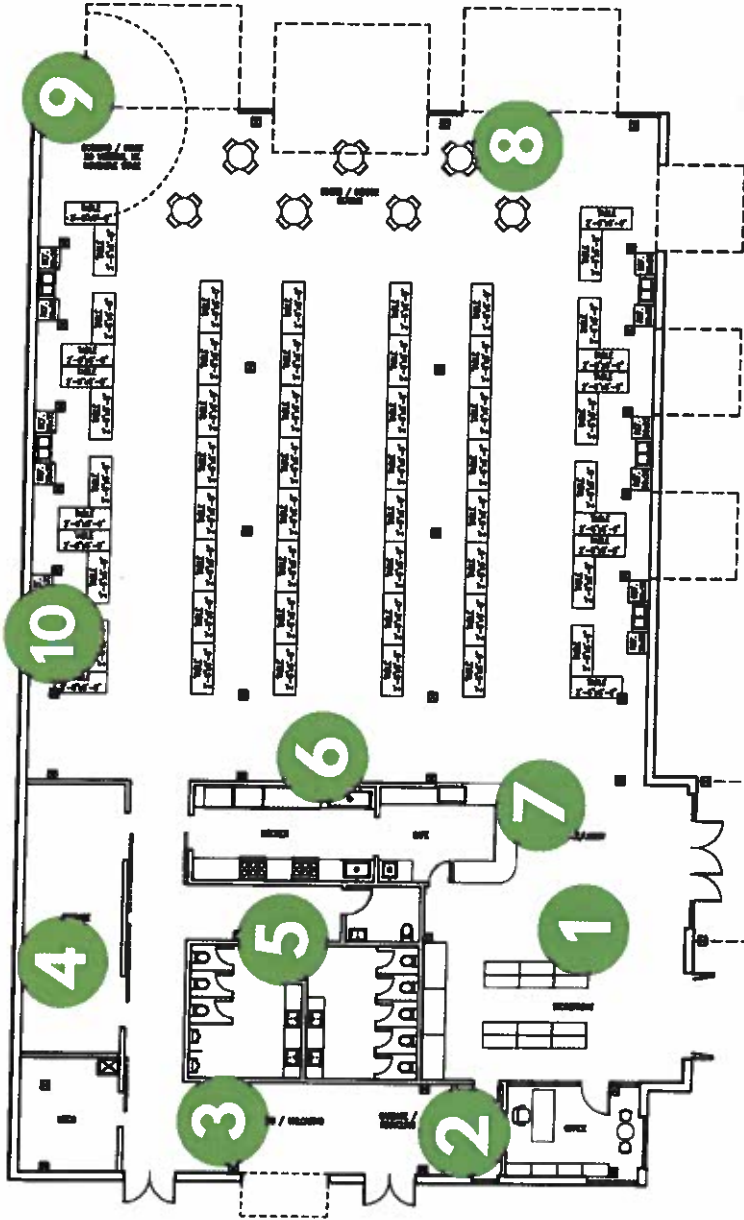
NGFM SCOPE OF WORK

INTERIOR



- 1. Food Vendor** space will expand from 4 spaces to 12, tripling available space. We are unable to meet current demand due to insufficient electrical capacity. This also offers those who rent the space added flexibility for their events.
- 2. High Ceilings** not only serve as passive solar, but lends itself to an open and inviting space that vendors and customers currently enjoy.
- 3. Glass side entry** brings the outdoors in and links the entire grounds for a feeling of community connection for everyone.
- 4. In Floor Electrical** offers convenience and flexibility for vendor placement. The venue will also make use of in floor heating.
- 5. Retractable windows** offer several entry points for customers during the busy summer season and allow farmers to have a space that offer produce shelter from the elements including the sun. They will also bring in light on grey winter days.
- 6. Open floor plan** offers versatility for not only market operations but encloses

FLOOR PLAN



1. **General Farm Store** retail storefront that will expand access to the Market
2. **Office Space** will be added allowing the ability to hold office hours
3. **Flex Space** currently earmarked for loading and unloading, however likely will be reconfigured for a cooler, and cold/dry storage space
4. **Storage Space** will be added as we currently do not have any. This allows us the space to transition for events
5. **Additional Washrooms** including a separate accessible washroom
6. **Commercial Kitchen** will have the ability to accommodate 2 vendors at once and increasing accessibility to the kitchen by 200%
7. **Improved Cafe Space** will increase our revenue to offset market operations and enhance social enterprise efforts
8. **Addition of Indoor Eating Space** will allow customers a comfortable place to eat in shoulder seasons which will also potentially increase sales for food vendors
9. **Dedicated busking Space** A space will be set aside for musicians to entertain during shoulder seasons and inclement weather

SUPPORT PAGE

I love bringing the kids to the market; they've been going every week since they've been babies. This is where they learned to spend their allowance. Their weekly interactions with the vendors has really reinforced how important it is to get to know the people who make and grow our food. Having a second permanent building will be so great to make sure there's room for our favorites and to make sure there's space for new and businesses.

-Sharon Whyte
MARKET SUPPORTER

I absolutely love going to the New Glasgow Farmers Market. It is a great atmosphere with a great selection and a great way to see a lot of familiar faces. I always purchase or support something there every time I go. I am a firm believer in supporting our local entrepreneurs.

-Mike MacLean
Market Supporter

I see (the NGFM) as an integral, thriving piece of our community. The market gives myself and other creative vendors the opportunity to maintain our side hustles with a low overhead, and for some to supersede their own dreams and leave the 9-5 grind to work for themselves full time. Seeing our market manager and team struggle to make space for new vendors and accommodate the many different needs of each unique creator, just further solidifies the need for an improved and updated market space. The New Glasgow Farmers Market has become a cornerstone of our community in ways that are too great to list, and it is time she gets the face-lift and home she deserves.

-Darrah De Young
Owner/Baker
BAKED AND BOUJEE CHEESECAKES

MOPC Communications Report

February to March 2024

In the News – There have been numerous stories published in local papers in recent weeks related to the MOPC including: council's response to the Coastal Protection Act, the Climate Change Action Plan Survey and the MacLellan's Brook Water Extension project.

Switch MOPC (PACE) – I am continuing to help share information for the Switch MOC program. They said they've had a lot of interest since the last Rural News and Views was distributed. It had an article about their program and many people are not contacting who are interested in heat pumps and other home efficiency upgrades.

They recently received some provincial funding to help with marketing in our area and will be using it to do some advertising on local radio stations.

Next newsletter – I am targeting the end of May to distribute our next newsletter, so contributions for that will need to be received by the middle of May.

Who is following us?

We now have 6,063 followers on Facebook, 446 followers on Instagram, 93 followers on Twitter and 58 followers on LinkedIn.

The Firefighters of Pictou County Facebook page has 172 followers and the Remo Pictou County Facebook page has grown to 1,818 followers.

MOPC Facebook stats

Followers – 6,063 (the number of people who receive our updates on their page as soon as we post them).

New Followers – 71 new people have chosen to follow our FB page since mid-February and will now see our updates regularly.

Our posts have reached 32,552 people in the last 28 days and **6,632 people** took the time to comment on the posts with words, likes, etc.

Top 10 posts on Facebook

- Flyer contact info – 15,846 post reach
- Coastal Nova Scotia list of activities – 6,009 post reach
- Lismore Revue Anniversary – 4,068 post reach
- Local Producers Directory – 3,732 post reach
- New Provincial Parks in Pictou County – 2,531

MacLellans Brook Water Project – 2,373
Seniors Care Grant – 2,322 post reach
Clydesdale Ridge Wind Project – 2,240 post reach
Neighbours helping after snow – 1,961 post reach
Women’s Institute proclamation signing – 1,897 post reach

Adam MacInnis

Communications Officer for the MOPC

Phone: 902-485-2240

Email: adam.macinnis@munpict.ca

PICTOU COUNTY RECREATION DEPARTMENT
MONTHLY REPORT
FEBRUARY 2024



Our vision of "enriched individual and community wellbeing through greater participation in meaningful recreation experiences at the community level" reflects our desire to move forward to enhance the support and provision of recreation and physical activity for all residents of Pictou County.

GREETINGS FROM THE RECREATION OFFICE!

Our Council Reports reflect the work being done towards the Strategic Plan and are presented based on the five goal areas of the Shared Strategy for Advancing Recreation in Nova Scotia. The Recreation Department is always adapting our programming and services to reflect our current environment. This report will give you an update on how we are adjusting our work to reflect our present situation, and the plans we have to move forward.



Goal 1: Active Living & Wellbeing

To foster active, healthy living and wellbeing through recreation.

- The Pictou County Equipment Loan Program has continued to expand and be used by many community members. The Winter Equipment loan program has been busy so far this season. Popular items include Nordic poles, snowshoes and cross country skis. Items available in the loan program can be found here: <https://wintergoplay-pictoucounty.hub.arcgis.com/>
- The 2024 session of Multisport is underway and the first sport on the schedule is swimming and we have a full session of grade 1s who are excited to participate! The other sports involved are karate, track, hockey and baseball.



Goal 2: Inclusion and Access

To increase inclusion and access to recreation for populations that face constraints to participation.

- Our Municipal Accessibility Committee is currently working on a county wide joint accessibility meeting with the other municipalities to talk about challenges, successes, and the current work being done to improve accessibility in Pictou County. Our committee is always looking for new members - Any individual interested in joining our committee can reach out to the Active Communities Coordinator.
- Did you know that sledges are available to borrow at the Hector Arena and the Pictou County Wellness Centre? Both of these areas house sledges for community use, so anyone wishing to borrow these can contact the arena before a free skate and the staff will be happy to assist you!



Goal 3: Connecting People and Nature

To help people connect to nature through recreation.

- Leighton Hayden, in his role of MPAL (Municipal Physical Activity Leader) for the Municipality of Pictou County and the Town of Pictou, continues to work on various initiatives on our behalf. Please see highlights from his report below.
 - **MPAL Physical Activity Plan:** Feedback meeting took place with the MOPC/Town of Pictou participating units and UPLAND on Thursday February 8. The overall draft of the plan was good, a few minor changes were suggested by the participating units. The name for the strategy has also been successfully chosen. "Active Steps: A Physical Activity Strategy for the Municipality of Pictou County and Town of Pictou."
 - **Active Transportation Plan:** The successful applicant for the the AT Plan is UPLAND. MOPC/Town of Pictou will be meeting with UPLAND to kick-off the plan on Monday, February 26 at the MOPC office.
 - **Active After-School Program:** The program at Salt Springs Elementary School and Thorburn Consolidated School has been successful. The February sessions have maintained consistent attendance at each location and have become popular workspaces for the coordinator and programmer. Additional program opportunities have also been introduced. We offered two free

skating sessions at the Hector Arena, organized a snowshoeing/group walk event in Thorburn, and provided open gym time at Thorburn. The final days for winter phased programming are scheduled for March 5 and 6. A comprehensive report on the Active After-School Program can be prepared by the Active After-School Coordinator upon request.

- **Winter Hikes:** Winter hikes have become increasingly popular across various communities. Numerous snowshoeing, walking, and hiking events continue to take place throughout the county, organized by different recreation departments and community groups. All these activities are conducted in collaboration with Hike Nova Scotia. To see a list of hikes and information on how to register for them, you can visit the 'Active Pictou County' Facebook page. The Municipality of Pictou County has two upcoming events scheduled for March. On March 3, there will be the GoPlay Fun Day and snowshoeing event, followed by the Fairwell Winter Night Hike at Roy Island Loop on March 21.
- **March Break Programming Offered by “Active Pictou County”:** Working with Rinks and the Pictou Pool, we are creating a free programming guide for March Break. Activities will include free skating, free swims, and group snowshoeing (weather dependent), hiking challenges, and other activities. These activities will be offered at Hector Arena, Pictou County Wellness Centre, Thorburn Rink, and Pictou Pool. The finalized dates for these activities will be included in the guide.



Goal 4: Supportive Environments

To ensure the provision of supportive physical and social environments that encourage participation in recreation and build strong, caring communities.

- The YMCA Sunday Funday sessions have started again. This is an opportunity for MOPC community members to access the facility who would not normally take advantage of a full-time membership. These free swim slots rotate monthly among the municipalities who have a partnership with the Pictou County Wellness Centre. Throughout February and April residents of the Municipality of Pictou County can swim for free on Sundays between 2:00 and 3:00 pm at the Pictou County YMCA. The link to register can be found below:
 - https://anc.ca.apm.activecommunities.com/pcymca/activity/search?onlineSiteId=0&activity_select_param=2&activity_keyword=sunday-funday&viewMode=list



Goal 5: Recreation Capacity

To ensure the continued growth and sustainability of recreation in our communities.

- Work continues on collaborative initiatives with both the Municipal Recreation Coordinators of Pictou County group and the Highland Region Recreation Coordinators. This year, the Highland Region Recreation Coordinators will be hosting the Recreation Nova Scotia Conference in October. This will give us an opportunity to showcase all of the great things that our region is doing in recreation, and have professionals from across the province gather in our area to learn and network.
- The Go Play Fund will be wrapping up it's first year very soon! This year we were able to support 15 individuals/families in their goal to access recreation in Pictou County. Examples of activities that we were able to fund are: YMCA memberships, purchases of skates and sneakers, recreation equipment, and club memberships just to name a few. Moving into next year we are excited to be able to offer this initiative again and help the families of MOPC increase their activity levels and make it easier to access recreation opportunities in the county.
- Grant allocation to various Volunteer Community Groups throughout the County is an important part of the responsibility of the Municipal Recreation Department. This, along with liaising with volunteers to connect them with various funders at the local, provincial, and federal level is ongoing and we remind all Councilors that if any groups in your District need assistance to reach out or circulate the contact information for Pictou County Recreation.

Respectfully Submitted,

CINDY FRASER
RECREATION CO-ORDINATOR

CLARE STEELE
ACTIVE COMMUNITIES CO-ORDINATOR

Administration/CAO
Administration Building
46 Municipal Drive, Pictou
Phone: (902) 485-4311
Fax: (902) 485-6475



Building Inspection: (902) 485 4588
By-Law Enforcement: (902) 485-8640
Fire Inspection: (902) 485-8350
GIS/Civic Addressing: (902) 485 1201
Public Works: (902) 485-4085
Recreation: (902) 485-8528
Active Comm. Coord. (902) 485-2247
Fax: (902) 485-6475

Municipality of Pictou County

WARDEN'S REPORT – FEBRUARY 2024

- Attended and Participated in African Heritage Month Celebrations. Assisted with flag raising of Pan African Flag MOPC Building.
- Following major snowstorm, communicated by MS Teams with REMO officials and deputy warden regarding best response to assist residents with storm-related issues.
- Attended Bantam Memorial Hockey Tournament.
- Chaired PCSSA regular meeting.
- Participated in Mayors/Warden meeting.
- Attended DEI training session sponsored by Pictou County Partnership.
- Attended Climate Change Advisory Committee meeting.
- Attended New Scotland Business Park board meeting.
- Attended LOC of Pictou County Partnership meeting.
- Attended virtual meeting with Minister John Lohr, Municipal Affairs, regarding major snowstorm in early February.
- Signed cheques bi-weekly for County and PCSSA
- Met weekly with CAO and Deputy Warden.

(Sgd.) _____

Warden Robert Parker
March 18, 2024



Municipality of Pictou County

Tax Receivables Summary for:

February 2024

	Current	Arrears	Interest	Sub Total	Less Prepaid Taxes	NET OUTSTANDING TAX RECEIVABLE
Tax Receivable Balance Beginning of Month:	1,823,289.20	2,071,446.69	721,973.85	4,616,709.74	(703,828.75)	3,912,880.99
Less: Tax Payments Processed:	(154,706.28)	(36,169.75)	(18,696.86)	(172,179.17)	82,362.86	(89,816.31)
Add: Levy's Processed	0.00	0.00	31,955.53	31,955.53	0.00	33,840.42
Tax Receivable Balance End of Month February 2024	1,668,582.92	2,035,276.94	740,670.71	4,444,530.57	(786,191.61)	3,658,338.96
Tax Receivable Balance End of Month February 2024	1,437,790.65	1,620,113.82	624,987.18	3,682,891.65	(529,214.77)	3,153,676.88



Municipality of Pictou County
Schedule of Deed Transfer Tax

	Prior Years		2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
April	159,551.29	22,163.48	44,581.48	53,183.28	46,495.28	93,093.01	75,933.24	35,345.34	
May	248,146.09	53,211.33	41,429.35	50,885.50	30,630.78	149,902.06	135,643.57	150,171.98	
June	386,165.58	54,915.53	57,471.98	55,182.72	52,418.11	144,933.73	185,575.44	88,772.10	
July	283,018.48	45,880.92	55,987.18	71,511.21	58,197.14	128,995.57	164,946.22	105,371.30	
August	319,346.31	55,431.35	56,129.77	68,852.56	77,555.54	139,634.32	128,199.07	89,707.63	
September	361,679.66	51,605.84	46,382.38	64,339.34	108,165.21	150,092.54	111,458.65	58,999.00	
October	387,401.42	47,374.36	52,437.77	52,982.96	84,376.49	129,185.50	122,295.00	77,129.83	
November	315,476.46	58,289.11	42,536.99	68,757.00	75,526.50	129,241.71	44,186.34	56,563.00	
December	264,275.40	52,364.77	37,754.03	54,402.19	73,343.85	114,195.04	68,552.77	88,619.20	
January	193,339.21	31,279.00	13,910.69	20,392.94	81,063.70	58,003.00	57,573.00	34,441.00	
February	119,416.22	22,065.40	29,167.83	23,615.49	50,378.82	35,540.54	41,339.95	27,253.27	
March	244,477.14	29,048.70	24,713.27	68,450.19	96,462.89	79,465.29	66,026.03		
	\$ 3,282,293.26	\$ 523,629.79	\$ 502,502.72	\$ 652,555.38	\$ 834,614.31	\$ 1,352,282.31	\$ 1,201,729.28	\$ 812,373.65	

Total 9,161,980.70



MUNICIPALITY OF PICTOU COUNTY
ACCOUNTS PAYABLE FOR THE PERIOD OF FEBRUARY 2024

Cheque Date	Cheque #	Amount Paid	Payee:	Invoice Description
ELECTRONIC PAYMENTS				
2/23/2024		17,668.21	BrzWire	INV-0066
2/23/2024		43,226.98	Town of New Glasgow	IVC00000000003844
2/23/2024		263,221.59	Dataduct Networks	INV-0067
2/23/2024		33,907.75	PHNX Technologies	INV-0178
				00000377 (Item #1 - 690.00)
				00000353 (Item #2 - 675.63)
				00000368 (Item #3 - 661.25)
				00000369 (Item #4 - 675.63)
				00000385 (Item #5 - 905.63)
				00000209 (Item #6 - 636.07)
				00000210 (Item #7 - 596.71)
				00000345 (Item #8 - 575.00)
				00000378 (Item #9 - 648.31)
				00000208 (Item #10 - 591.28)
				00000354 (Item #11 - 635.38)
				00000379 (Item #12 - 656.94)
				00000362 (Item #13 - 218.50)
				00000214 (Item #14 - 619.78)
				00000375 (Item #15 - 664.13)
				00000348 (Item #16 - 738.88)
				00000373 (Item #17 - 700.93)
				00000360 (Item #18 - 638.25)
				00000206 (Item #19 - 607.14)
				00000371 (Item #20 - 563.50)
				00000380 (Item #21 - 822.25)
				00000213 (Item #22 - 619.10)
				00000374 (Item #23 - 659.81)
				00000248 (Item #24 - 1,985.20)
				00000381 (Item #25 - 690.00)
				00000352 (Item #26 - 662.69)
				00000359 (Item #27 - 733.13)
				00000211 (Item #28 - 425.50)
				00000346 (Item #29 - 688.56)
				00000217 (Item #30 - 604.85)
				00000370 (Item #31 - 698.63)
2/23/2024		21,288.66	TNC Wireless	1178
2/14/2024		46,000.00	Jakarta	57093849
2/12/2024		380,353.24	Rogers	2012764
2/12/2024		24,048.80	COS Systems	INV-0138 (Item #1 - 45,425.77)
2/12/2024		215,708.17	Digital Ubiquity Capital Inc.	INV-0140 (Item #2 - 170,282.40)
2/12/2024		843.34	PHNX Technologies	INV-0176
2/12/2024		4,539.05	Trevors Surveying	2023-123
		<u>\$ 1,050,805.79</u>		



MUNICIPALITY OF PICTOU COUNTY

ACCOUNTS PAYABLE FOR THE PERIOD OF FEBRUARY 2024

Cheque Date	Cheque #	Amount Paid	Payee:	Invoice Description
GENERAL				
2/2/2024	21791	2,139.00	Ace In the Hole Septic	Dec Marsh Rd Pmp
2/2/2024	21791	3,024.50	Ace In the Hole Septic	Dec Hillside Pmp
2/2/2024	21791	12,834.00	Ace In the Hole Septic	Jan Thrbrn STP Pmp
2/2/2024	21792	511.75	Advocate Media Inc	Jan Bld Ins Sign
2/2/2024	21792	201.25	Advocate Media Inc	Jan Volunteer
2/2/2024	21792	301.87	Advocate Media Inc	Jan Grants
2/2/2024	21792	301.87	Advocate Media Inc	Jan 2024 Lw Income
2/2/2024	21794	234,316.80	Budget Demolition	Nov 2023 Est Pictou
2/2/2024	21794	70,478.10	Budget Demolition	Jan2024 Est Pictou
2/2/2024	21795	273.30	Canadian Springs	Jan2024 Water
2/2/2024	21796	12,611.46	CBCL Ltd	Dec Salem Loop
2/2/2024	21797	2,070.00	CF Construction Lts	Dec 2023 Plow Eagle Rdge
2/2/2024	21798	160.00	Charles Lavers	Dec NSBOA Pactches
2/2/2024	21799	150.02	Clare Steele	Dec 23 - Jan 24 Trvl
2/2/2024	21800	2,500.00	Cody Avery	Jan Emp Computer Prgm
2/2/2024	21801	3,381.00	CentralSquare Canada Software Inc	2024 Updates
2/2/2024	21802	80.49	Evan Hale	Jan Lsr Pointer
2/2/2024	21803	5,943.11	Federation of Canadian Municipalities	Nov Dues per Popltn
2/2/2024	21804	29.30	Flaghouse	Dec Rec Equipment
2/2/2024	21805	90.56	Industrial Safety World	Jan Sfty Vests
2/2/2024	21806	3,414.08	LED ROADWAY LIGHTING LTD	Jan Light Area
2/2/2024	21806	3,561.04	LED ROADWAY LIGHTING LTD	Jan Lights Intersection
2/2/2024	21807	29.05	Novexco	Jan Lbl Tape
2/2/2024	21807	10.25	Novexco	Jan Blck Markers
2/2/2024	21807	101.93	Novexco	Jan Paper Postits
2/2/2024	21807	117.88	Novexco	Jan Paper
2/2/2024	21808	442.75	MacKenzie Septic	Jan Video Inspt Hillside
2/2/2024	21809	700.12	Bureau Veritas Canada (2019) Inc	Jan Testing
2/2/2024	21809	700.12	Bureau Veritas Canada (2019) Inc	Jan Testing
2/2/2024	21810	123.45	Nancy Lou Austin	Jan Rfnd On Acct 00973351
2/2/2024	21811	2,208.00	Highland Meadow Ranch	Jan Plw Sctsbrrn Sdwlks
2/2/2024	21812	1,375.00	New Caledonia Curling Club	Jan Program
2/2/2024	21813	351.90	Saltwire Network	Jan 2023 Volunteer
2/2/2024	21813	351.90	Saltwire Network	Jan2023 Lw Income
2/2/2024	21813	351.90	Saltwire Network	Jan 2023 Grants
2/2/2024	21814	1,802.05	BENC Inc	Dec Install Lights
2/2/2024	21815	300.00	Northumberland Karate	Jan2024 Program
2/2/2024	21816	214.81	Orkin Canada	Jan 2024 Pest
2/2/2024	21817	850.00	Pictou Soccer	Jan 2024 Program
2/2/2024	21818	430.00	Pictou County Lightning	Jan 2024 Program
2/2/2024	21819	56.42	Purolator Courier Ltd	Jan Land Rgtry
2/2/2024	21819	59.06	Purolator Courier Ltd	Jan 2024 Land Rgtry
2/2/2024	21820	181.18	Randy Palmer	Dec 2023 - Jan 2024
2/2/2024	21821	819.09	Randy Hunink	Jan2024 Sctsbrrn Pmp
2/2/2024	21821	1,380.00	Randy Hunink	Jan 15-26 Janitorial
2/2/2024	21822	35.00	Richard Daley	Jan 2024 OT Meals
2/2/2024	21823	862.14	Royal Bank Visa	Jan24 BC Smrt Enrgy DP
2/2/2024	21823	214.95	Royal Bank Visa	Jan24 BC Coffee
2/2/2024	21823	19.55	Royal Bank Visa	Jan24 BC Sage
2/2/2024	21825	7,012.70	Scotia Plumbing & Property Maintenance	Jan 2024 Sabrina Dr



MUNICIPALITY OF PICTOU COUNTY
ACCOUNTS PAYABLE FOR THE PERIOD OF FEBRUARY 2024

Cheque Date	Cheque #	Amount Paid	Payee:	Invoice Description
2/2/2024	21825	1,219.46	Scotia Plumbing & Property Maintenance	Jan 2024 roads Lyon Brk
2/2/2024	21825	540.50	Scotia Plumbing & Property Maintenance	Jan 2024 Maple Cr Swr
2/2/2024	21826	163.00	Stacey MacLeod	2023-24 Fitness #1
2/2/2024	21827	29.88	Staples Professional	Jan 2024 Planner LM
2/2/2024	21827	467.63	Staples Professional	Jan 2024 Toner JB
2/2/2024	21827	30.80	Staples Professional	Jan 2024 Plnrs PW
2/2/2024	21828	1,050.00	Stellarton & Area Minor Girls	Jan 2024 Program
2/2/2024	21829	100.98	Theresa Welsh	Dec23 - Jan 24 Bank
2/2/2024	21830	500.00	Toney River Community Hall	Jan Lbstr Take out
2/2/2024	21831	1,995.25	Tupper's Trucking &	Jan 2024 Munr0 Ext Ltrl
2/2/2024	21832	4,528.07	Ultramar	Jan 2024 Heat Oil
2/2/2024	21833	17,711.55	Nova Scotia Federation	2024 Dues
2/2/2024	21834	1,955.00	White's Towing & Backhoeing	Jan24 Swr Sabrina Dr
2/2/2024	21835	488.53	NS Power	Dec23 Hopwell Lift
2/2/2024	21835	597.54	NS Power	Dec23 2094 Rvr Rd
2/2/2024	21835	635.21	NS Power	Dec23 MB1 Pmp
2/2/2024	21835	2,051.33	NS Power	Dec23 5170 H4 Alma
2/2/2024	21835	2,150.00	NS Power	Dec23 6278 E Rvr W
2/2/2024	21835	251.94	NS Power	Dec23 Strltn/Trflgr
2/2/2024	21835	374.74	NS Power	Dec23 4765 Trflgr
2/2/2024	21836	172.50	Art Burge Enterprises Ltd	Jan24 Sand Bl Mtn Intrnt
2/2/2024	21837	2,300.00	FP - Teleset	Feb Postage Internet
2/2/2024	21838	607.58	Ian Bos	January 2024
2/2/2024	21839	690.00	I Matheson & Co	Sept Holes in Doors Internet
2/2/2024	21840	11.98	Novexco	Jan24 Tape Yllw Pads internt
2/2/2024	21840	58.38	Novexco	Jan24 Fish Drv Envlp Internet
2/2/2024	21841	18.08	Purolator Courier Ltd	Jan2024 Stwrt Mcklvly Intrnt
2/2/2024	21842	1,429.93	Royal Bank Visa	Jan24 BC GTT Internet
2/2/2024	21842	206.87	Royal Bank Visa	Jan24 BC Twr Cover Internet
2/2/2024	21842	552.00	Royal Bank Visa	Jan24 DE Starlink RJ Internet
2/2/2024	21842	195.50	Royal Bank Visa	Jan24 DE Startlink Est Rvr Int
2/2/2024	21843	704.95	Sansom Equipment Ltd	Jan 2024 Arbckl Twr Internet
2/2/2024	21844	3,353.08	Canada Post	Jan 2024 Arrears Bill
2/2/2024	21845	470,874.00	Chignecto Central Regional Centre for Educa	January 2024
2/2/2024	21846	3,000.00	Friends of the River John Library	January 2024
2/2/2024	21847	508.00	Municipality of Pictou County	January 2024
2/2/2024	21848	110.57	NSGEU	January 2024 Internet Staff
2/2/2024	21848	1,304.09	NSGEU	January 2024
2/2/2024	21849	38.00	NSGEU Local 60	January 2024
2/2/2024	21849	4.00	NSGEU Local 60	January 2024 Internet Staff
2/2/2024	21850	25,957.06	NS Public Service	January 2024
2/2/2024	21851	91.36	Russell Lawless	Jan Rfnd on acct 02730677
2/2/2024	21852	20.00	Andrew MacDonald	Jan2024 OT Meals
2/2/2024	21852	747.95	Andrew MacDonald	Jan Computer Purchase
2/16/2024	21853	1,046.50	3263312 Nova Scotia Ltd	Jan24 plow MacLean Rd
2/16/2024	21854	644.00	Advocate Media Inc	Jan24 Ctzn Appt
2/16/2024	21854	8,098.30	Advocate Media Inc	Jan24 Newsletter
2/16/2024	21855	845.96	Aliant Telecom	January 2024
2/16/2024	21857	3,306.25	Auto Trim & Signs	Jan24 Nw SctInd Sign
2/16/2024	21857	69.00	Auto Trim & Signs	Jan NS Prk sign
2/16/2024	21858	1,489.03	Bell Canada	January 2024
2/16/2024	21859	2,000.00	Bridgeville Community Club	D11 Operating



MUNICIPALITY OF PICTOU COUNTY
ACCOUNTS PAYABLE FOR THE PERIOD OF FEBRUARY 2024

Cheque Date	Cheque #	Amount Paid	Payee:	Invoice Description
2/16/2024	21860	872.85	National Payroll Institute	Jan Payroll Crs Lvl I SM
2/16/2024	21861	129.92	Cash	Feb24 Frms/Cncl Xmas/AHM/Box
2/16/2024	21862	57.70	Kent Building Supplies	Jan Supplies
2/16/2024	21863	3,881.25	CF Construction Lts	Jan24 Plw Eagle Rdg
2/16/2024	21864	5,804.63	C & G Yorke Construction	Jan24 Plw Mun Bld Hidd Cv
2/16/2024	21865	350.00	Cindy Fraser	2023/24 Fitness
2/16/2024	21866	108.47	Cody Avery	Feb 6 Personal Use Truck
2/16/2024	21866	300.00	Cody Avery	Jan Lvl One Instruct
2/16/2024	21867	300.00	Cory Chisholm	Jan24 Lvl One Instruct
2/16/2024	21868	350.00	Fire Inspectors Association of NS	2024 Membership JL
2/16/2024	21869	6,139.28	Fulton General Trucking	2023 Pictou Islnd Collect
2/16/2024	21870	4,036.50	Hans Rauh & Sons Construction	Jan Maple Estates
2/16/2024	21870	3,467.25	Hans Rauh & Sons Construction	Jan Lakeside Crt
2/16/2024	21870	4,036.50	Hans Rauh & Sons Construction	Jan MacIntosh Dr
2/16/2024	21870	2,518.50	Hans Rauh & Sons Construction	Jan Barclay Ridge
2/16/2024	21870	3,622.50	Hans Rauh & Sons Construction	Jan Stanwood Dr
2/16/2024	21870	3,622.50	Hans Rauh & Sons Construction	Jan Green Acres
2/16/2024	21871	115.00	HiTech Communications	45323
2/16/2024	21872	200.00	Kanokai Judo Club	Jan Go Play Fund
2/16/2024	21873	4,164.81	Kevin's Service Centre Ltd	January 2024
2/16/2024	21874	150.00	Lyons Brook Hall Society	Feb Crib Tournmnt
2/16/2024	21875	106.80	Novexco	Feb24 Pens
2/16/2024	21875	83.44	Novexco	Feb24 hole punch
2/16/2024	21875	42.98	Novexco	Feb24 envelopes
2/16/2024	21876	5,055.84	MacKenzie Septic	Feb RJ Trmnt Plnt
2/16/2024	21876	357.08	MacKenzie Septic	Feb Greenhill Pmp
2/16/2024	21876	357.08	MacKenzie Septic	Feb RJ Trmnt Plnt
2/16/2024	21876	1,018.61	MacKenzie Septic	Feb RJ Trmnt Plnt
2/16/2024	21876	535.61	MacKenzie Septic	Feb RJ Trmnt Plnt
2/16/2024	21876	1,096.97	MacKenzie Septic	Feb RJ Trmnt Plnt
2/16/2024	21876	829.15	MacKenzie Septic	Feb RJ Trmnt Plnt
2/16/2024	21876	558.33	MacKenzie Septic	Jan Vacuum Hopewell PS
2/16/2024	21876	535.61	MacKenzie Septic	Feb RJ Trmnt Plnt
2/16/2024	21877	841.96	Mary Wooldridge-Elliott	July-Dec 2023
2/16/2024	21878	700.12	Bureau Veritas Canada (2019) Inc	Jan Testing
2/16/2024	21878	700.12	Bureau Veritas Canada (2019) Inc	Jan Testing
2/16/2024	21879	163.73	MBW Courier Inc	January 2024
2/16/2024	21880	11,051.43	Mega Lab	Jan QuatX/Nitrates
2/16/2024	21881	223.49	Michael McKenzie	Feb Training Meet
2/16/2024	21882	230.00	Municipal Public Works Ass of NS	2024 Membership LM
2/16/2024	21883	6,440.00	Highland Meadow Ranch	Feb Sidewalks Sctsbren
2/16/2024	21884	657.80	Saltwire Network	Feb Citizen Appt
2/16/2024	21885	632.50	NS Building Officials Association	March Energy Crs CA
2/16/2024	21886	1,800.00	Pictou County Chamber of Commerce	2024 Sponsr Awards
2/16/2024	21887	750.00	NS SPCA Pictou Branch	January 2024
2/16/2024	21888	2,475.00	Pictou County Gymnastics Club	Feb24 Gymnastics Prgm
2/16/2024	21889	7,800.00	Pictou County Minor Hockey	Feb24 Minor Hockey
2/16/2024	21890	29.62	Proudfoots Building Centre	Jan24 Cement Strchr Thrbrn
2/16/2024	21890	67.61	Proudfoots Building Centre	Jan24 Snow Scoop
2/16/2024	21890	17.30	Proudfoots Building Centre	Jan24 Windshield Wshr
2/16/2024	21890	11.26	Proudfoots Building Centre	Jan24 Staples EMSD
2/16/2024	21890	33.78	Proudfoots Building Centre	Jan24 OSB EMSD



MUNICIPALITY OF PICTOU COUNTY

ACCOUNTS PAYABLE FOR THE PERIOD OF FEBRUARY 2024

Cheque Date	Cheque #	Amount Paid	Payee:	Invoice Description
2/16/2024	21890	19.71	Proudfoots Building Centre	Jan24 Sand/Towels
2/16/2024	21890	6.75	Proudfoots Building Centre	Jan24 Toogles Fl
2/16/2024	21890	9.19	Proudfoots Building Centre	Jan24 Clear Bags
2/16/2024	21890	37.18	Proudfoots Building Centre	Jan24 Prstvl Loop
2/16/2024	21891	59.06	Purolator Courier Ltd	Jan Lnd Registry
2/16/2024	21892	970.31	Randy Hunink	Jan30-Feb 6, 24 Plowing
2/16/2024	21892	1,518.00	Randy Hunink	jan-Feb24 Janitorial
2/16/2024	21893	65.00	Richard Daley	Jan/Feb24 OT Meals
2/16/2024	21894	91.99	Royal Bank Visa	Feb24 BC MOPC 1st Home Wind
2/16/2024	21894	469.20	Royal Bank Visa	Feb24 BC Srvy MnkY
2/16/2024	21894	92.28	Royal Bank Visa	Jan24 BC Mouse EMSD
2/16/2024	21895	9,878.94	Sansom Equipment Ltd	Feb E-One Pumps
2/16/2024	21896	250.00	SBI 4H	D11 Program Exp
2/16/2024	21897	60.00	Troy Bonvie	Feb24 OT Meals
2/16/2024	21898	2,045.66	University of Fredericton	Feb24 Mgl Finance L.McDowell
2/16/2024	21899	2,070.00	Upland Planning & Design	Jan24 Policy Wrkshp
2/16/2024	21900	563.48	Xerox	Jan 2024 Lease copier rn
2/16/2024	21900	14.29	Xerox	Jan24 Lease Finance
2/16/2024	21901	9.81	NS Power	Jan24 1493 H376
2/16/2024	21901	157.61	NS Power	Jan24 Roadway lights
2/16/2024	21901	75.42	NS Power	Jan24 Carpool
2/16/2024	21901	248.91	NS Power	Jan24 5194 E Rvr Rd
2/16/2024	21901	269.84	NS Power	Jan24 94 Prstvl Lp
2/16/2024	21901	288.52	NS Power	Jan24 4848 E Rvr E
2/16/2024	21901	331.56	NS Power	Jan24 4540 Pct Lnd
2/16/2024	21901	603.47	NS Power	Jan24 345 Brdge Ave
2/16/2024	21901	945.73	NS Power	Jan24 RJ Lbry
2/16/2024	21901	1,178.11	NS Power	Jan24 4388 Sctsbrn
2/16/2024	21901	1,551.66	NS Power	Jan24 2233 H376
2/16/2024	21901	3,896.40	NS Power	JAN2024 Mun Bld
2/16/2024	21901	4,331.52	NS Power	JAN2024 6511 Lncy2
2/16/2024	21901	8,074.07	NS Power	JAN2024 1148 Mdwvw
2/16/2024	21902	200.00	Merigomish & Area Recreation Assoc	Jan24 Ukulele Wrksp REPRINT
2/16/2024	21903	128,085.14	Aliant Telecom	Jan 2024 Internet
2/16/2024	21904	945.75	Bell Canada	Jan24 Internet Cell
2/16/2024	21905	6,561.80	Bell Canada	Feb24 Cellular Rent
2/16/2024	21906	1,081.00	CCT Consulting Ltd	Feb24 Dozer Arbckle
2/16/2024	21907	3,346.44	Denis Office Supplies	Jan24 Desks Internet
2/16/2024	21908	12,075.00	Eastlink	Feb24 DATA
2/16/2024	21908	344.94	Eastlink	Feb24 Provost NG Twn Off Intrnt
2/16/2024	21909	1,252.05	Kevin's Service Centre Ltd	Jan Fuel Internet Vehicle
2/16/2024	21910	40.37	Novexco	Feb24 Pens/Mrkr Internet
2/16/2024	21911	520.41	MacGillivray Fuels	Jan24 Propane Bly Brk Internet
2/16/2024	21912	5.75	Proudfoots Building Centre	Jan24 Stakes Intrnet
2/16/2024	21912	12.39	Proudfoots Building Centre	Jan24 Motor Oil Internet
2/16/2024	21913	32.39	Purolator Courier Ltd	Jan24 Internet
2/16/2024	21914	11,500.00	Rogers Communications Canada Inc	Jan 2024 Internet
2/16/2024	21915	230.00	Royal Bank Visa	Jan24 BC Preseem Internet
2/16/2024	21915	2,423.01	Royal Bank Visa	Jan24 BC postage Neighbor
2/16/2024	21915	1,934.24	Royal Bank Visa	Jan24 BC Hurricane Internet
2/16/2024	21915	1,974.56	Royal Bank Visa	Jan24 BC 2 sets-Headphones Intrnt
		\$ 1,248,950.82		



MUNICIPALITY OF PICTOU COUNTY
ACCOUNTS PAYABLE FOR THE PERIOD OF FEBRUARY 2024

Cheque Date	Cheque #	Amount Paid	Payee:	Invoice Description
2/2/2024	2547	902.18	Bureau Veritas Canada (2019) Inc	Jan2024 Water Test
2/2/2024	2547	667.23	Bureau Veritas Canada (2019) Inc	Jan2024 Water Test
2/2/2024	2547	176.53	Bureau Veritas Canada (2019) Inc	Jan2024 Water Test
2/2/2024	2547	176.53	Bureau Veritas Canada (2019) Inc	Jan2024 Water Test
2/2/2024	2547	176.53	Bureau Veritas Canada (2019) Inc	Jan2024 Water Test
2/2/2024	2547	409.52	Bureau Veritas Canada (2019) Inc	Jan2024 Water Test
2/2/2024	2547	1,138.04	Bureau Veritas Canada (2019) Inc	Jan2024 Water Test
2/2/2024	2548	15,135.82	Town of Stellarton	Oct - Dec 2023
2/2/2024	2549	4,328.66	Town of Westville	Oct-Dec23 PmpHs Rd
2/2/2024	2549	5,634.90	Town of Westville	Oct-Dec23 Hmltn Rd
2/2/2024	2550	1,995.25	Tupper's Trucking &	Jan Munro Wtr connct
2/2/2024	2551	1,955.00	White's Towing & Backhoeing	Jan Sabrina Dr Wtr Cnnect
2/2/2024	2552	130.59	NS Power	Jan2024 Hmltn Rd
2/2/2024	2552	1,079.61	NS Power	Jan 2024 4807 H4 ALma
2/16/2024	2553	1,345.50	3263312 Nova Scotia Ltd	Jan24 Plow Alma
2/16/2024	2554	3,622.50	Hans Rauh & Sons Construction	Jan24 PmpHs Water
2/16/2024	2555	176.53	Bureau Veritas Canada (2019) Inc	Jan24 Testing
2/16/2024	2555	442.75	Bureau Veritas Canada (2019) Inc	June23 Testing
2/16/2024	2555	172.50	Bureau Veritas Canada (2019) Inc	June23 Testing
2/16/2024	2555	1,105.84	Bureau Veritas Canada (2019) Inc	July23 Testing
2/16/2024	2555	1,105.84	Bureau Veritas Canada (2019) Inc	Sept23 Testing
2/16/2024	2555	7,814.83	Bureau Veritas Canada (2019) Inc	Oct23 Testing
2/16/2024	2555	872.28	Bureau Veritas Canada (2019) Inc	Nov23 Testing
2/16/2024	2556	201.13	MBW Courier Inc	January 2024
2/16/2024	2557	60.26	Proudfoots Building Centre	January 2024
2/16/2024	2558	656.08	NS Power	Jan24 Wlkrvl Bld
		\$ 51,482.43		

EAST RIVER ST. MARY'S FIRE DEPARTMENT

R.R. # 5
New Glasgow, Nova Scotia
B2H 5C8

Denver
Newtown
Willowdale
Rocky Mountain
East River St. Mary's

February 3, 2024

Municipality of Pictou County
P.O. Box 910
Pictou, Nova Scotia
B0K 1H0

Attention : Sueann Musick, Evan Hale & Karen Cornish;

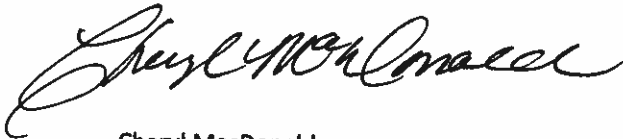
Dear Sueann:, Evan & Karen

First of all I would like to thank the Municipality of Pictou County for the funding we have received for projects that we have done at the fire hall.

We have received two separate funding cheques to go assist with the generator installation project in the amount of \$3500.00 & \$3410.00.. We are currently on a list waiting to get the generator installed.

I am writing this letter to request more time to have this completed. At the point when it is completed I will then fill in the Municipal Grant Reporting Form.

Regards,



Cheryl MacDonald
Treasurer



DISTRICT # 11

MUNICIPALITY OF THE COUNTY OF PICTOU
MUNICIPAL SERVICES GRANT APPLICATION

EAST COUS

NAME OF GROUP/ORGANIZATION: East River St. Mary's Fire Department

NAME OF CONTACT PERSON: Cheryl MacDonald

CIVIC #: 1924 ST./ROAD NAME: Sherbrooke Road

COMMUNITY NAME East River St. Mary's POSTAL CODE: B2H 5C8

PHONE NUMBER: 902-926-2627 EMAIL: gfmacdonaldsons@seasidehighspeed.com

ESTIMATED TOTAL COST OF PROJECT: \$35,000

DESCRIPTION OF PROJECT:
Generator Project

AMOUNT OF GRANT REQUESTED: \$3,500

AMOUNT OF GRANT APPROVED BY DISTRICT: \$3,500

AMOUNT OF GRANT APPROVED BY COUNCIL: \$3500.00

POSTED

DETAILS OF PUBLIC MEETING WHEN PROJECT WAS APPROVED: DATE: June 20, 2023 TIME: 7 pm PLACE: Garden of Eden Community Centre

ATTACH TO THIS APPLICATION:

1. Copy of the Minutes of the District Meeting at which this application was approved;
2. Copy of the Notice of Meeting/Advertisement for the Meeting;
3. Copy of Estimates or Quotations received for Goods or Services required;
4. Copy of most recent Financial Statements of the Group/Organization.

Applications will not be processed until all of the required information has been received.
Applicants who receive funding will be required to complete & return a Report Form detailing how funds were spent.

DISTRICT # 11 ENDORSEMENT OF COUNCILLOR Andy Thompson
Signature of Councillor

FOR OFFICE USE ONLY

APPLICATION RECEIVED: JUN 29 2023

APPROVED BY COMMITTEE: July 11, 2023 APPROVED BY COUNCIL: AUG 8 2023

CHEQUE REQUISITION: G/L # 10-290-2920-292100

Certified Correct: _____

Approved By: [Signature] CHEQUE #: 20953
06/18/23



Municipality of Pictou County

Administration Building
46 Municipal Drive
PO Box 910, Pictou, NS, B0K 1H0
Telephone: (902) 485-4311 or
(902) 752-1530

July 18th, 2023

East River St. Mary's Fire Department
C/O Cheryl MacDonald
1924 Sherbrooke Road
East River St. Mary's, NS
B2H 5C8

Dear Cheryl MacDonald,

The Municipal Council for the Municipality of Pictou County has approved your request for funding under our Community Generator Program.

This letter is being issued as confirmation of the approval of your grant in the amount of **\$3,410.00** to your organization to assist with the purchase and installation of a generator. You will find a cheque for these funds enclosed.

As part of the Community Generator Program, applicants who received financial support from the Municipality are required to complete and return the enclosed "Reporting Form" which details how the funds are spent. The form must be returned to this office **no later than January 31, 2024**, and failure to do so may jeopardize your eligibility to receive additional funding in the future.

Should you have any questions or concerns regarding this, please contact myself at (902) 485-2242 or by email Evan.hale@munpict.ca or Deputy Treasurer Karen Cornish at (902) 485-2260 or by email Karen.Cornish@munpict.ca

Best of luck with your project.

Yours truly,

Evan Hale

Evan Hale
Director of Emergency Services
Municipality of Pictou County

Municipality of the County of Pictou

Municipal Grant Reporting Form

January 28th, 2024

Creative Pictou County

Denise Lynch Board Chair	902-921-1588
111 Provost Str, PO Box 7, New Glasgow, Nova Scotia, B2H 5E1	denise@creativepictoucounty.com
Value of Grant	2,500
Purpose of Grant	Contribution to Employment Nova Scotia START program to hire an Executive Director

Creative Pictou County has submitted grant applications to all our municipal supporters to collectively contribute to funding full time staff through the Employment Nova Scotia START program.

Our START application has been submitted and we have recruited the Executive Director. The Employment Nova Scotia approval process has experienced a delay. We were expecting an approval in 2023, then by mid January, we have now been informed the approval will be the week of February 19th 2024.

The Municipality of Pictou County's contribution for staffing has been secured into restricted funds. Given the rollover in the year, we are requesting an extension of the grant. As soon as the application with Employment Nova Scotia is approved, I will reach out.

Thank you for your continued support of Creative Pictou County.

Sueann Musick

From: Cindy Fraser
Sent: March 6, 2024 8:29 AM
To: Sueann Musick
Subject: PCA Extension

Sueann:

Can you take an extension request from Pictou County Athletics for their grant of \$5,000 to the Financial Services Committee meeting.

See note below.

Cindy Fraser
Recreation Co-ordinator
Municipality of Pictou County
P.O. Box 910 - 46 Municipal Drive
Pictou, NS B0K 1H0
Phone: (902) 485-8528 or 752-1530
Fax: (902) 485-6475

www.highlandconnect.ca

Like the Municipality of Pictou County on FaceBook or Follow us on Instagram and Twitter for updates and opportunities!

-----Original Message-----

From: MacCara, Marilyn <Marilyn.MacCara@novascotia.ca>
Sent: Tuesday, March 5, 2024 4:42 PM
To: Cindy Fraser <Cindy.Fraser@munpict.ca>
Cc: trevorboudreau@hotmail.com
Subject: RE: Scanned from a Xerox Multifunction Device

WARNING:

This email originated from a sender outside of your organization.

Hi Cindy,

We will be purchasing the discus cage when it is available 2024-2025 fiscal year. We would like to request an extension for the \$5,000. Does this email suffice or is there a process or form that needs to be completed?

Thanks
Marilyn

Chignecto Regional (East) Science Fair

c/o Elizza Abbass, 72 Upalong Drive, Pine Tree, NS, B0K 1W0

MOPC, 46 Municipal Drive, Pictou NS., B0K 1H0

Dear ^{Bab} ~~Warden~~ and Councillors

The purpose of this communication is to solicit your support for our annual science fair and for our efforts to send several of our top achievers to the national science fair. The local science fair this year will be held at the PC Wellness Centre (a big THANKYOU to them) on March 27th. The national science fair is being held in Ottawa in late May.

Our efforts are to support students with aptitudes and attitudes to pursue careers in STEM (Science, Technology, Engineering and Math). These students will become future employees and leaders for our businesses and within the public sector. There is an increasing demand for these individuals worldwide.

Many of our science fair participants start as elementary students and as their skills and interest grow proceed through Intermediate and Senior categories. A very few (3-4 per year) may have an opportunity to attend the National Science Fair. This frequently launches a STEM career.

Our budget to send 3 or 4 to the national science fair is \$15000. This includes transportation, accommodation, meals and incidentals. A chaperone is required to accompany them.

We sincerely solicit your generous support for this worthwhile initiative. We solicit a donation of \$1000 from your municipality. All towns and the County will be solicited. Thank you for your consideration.

Sincerely,

David Parker, Committee member





Dear Sponsors,

The Pictou County Crushers U15 AA team is thrilled to announce that we have been chosen to host the Provincial Championships from March 28th to 31st, 2024. We are excited to welcome six other teams from across the province to join us!

By donating to the U15AA Provincials, your contribution will be used to cover expenses like ice rentals, referee fees, the banquet, and livestreaming costs. As a token of our appreciation, we will proudly display your business on a banner at our banquet venue and the Pictou County Wellness Center. Your business name will also be included in the program and announced on our social media platforms, PCMHA communications, banners, and more!

Sponsoring this tournament not only demonstrates your support for the local hockey community but also helps us make this year's tournament even more memorable!

Thank you for considering this sponsorship request.

Our sponsorship opportunities are listed below:

Platinum Sponsor: \$1000.00-\$5000.00

Gold Sponsor:\$501.00-\$999.00

Silver Sponsor:\$301.00-\$500.00

Bronze Sponsor:\$101.00-\$300.00

Friends of the U15 AA Crushers: \$50.00-\$100.00

****We will also gladly take a food donation in lieu of above rates to support our hospitality room.**

Please submit your sponsorship, either through e-transfer to

U15AAprovincials2024@gmail.com

or via cheque payable to the U15AA Crushers by March 15th, 2024 to the following address:

U15AA Provincials
c/o U15AA Pictou County Crushers Provincial Tournament
121 Birchview Crescent
New Glasgow, NS B2H 5T6



MUNICIPALITY OF THE COUNTY OF PICTOU COMMUNITY CONNECTIVITY EVENT GRANT

COUNCILLOR	Deborah Wadden
ORGANIZATION	LITTLE HARBOUR COMMUNITY CENTRE
CONTACT PERSON	DEBORAH WADDEN
MAILING ADDRESS	Little Harbour Community Centre Little Harbour Road, Pictou County NS B2H 5C4
PHONE #	902-752-1303
MISCELLANEOUS e-mail address, web site, cell #, etc.	DEBORAH.WADDEN@MUNPICT.CA
DETAIL WHAT THE FUNDS WILL BE USED FOR	DISTRICT 2 END OF YEAR PARTY. BOUNCY HOUSES, SUPPLIES, ENTERTAINMENT, ETC
AMOUNT OF ALLOTMENT	\$ 1500.00

SIGNATURE: _____ DATE: March 11/2024

FOR OFFICE USE ONLY

DATE RECEIVED March 11/2024 DATE APPROVED BY COUNCIL: _____

DATE CHEQUE REQUISITIONED: _____ Certified Correct: _____ Approved by: _____

**Municipality of Pictou
County**

Memo

To: Financial Services Committee
From: Josephine MacDonald, Returning Officer
cc: Brian Cullen, Sueann Musick; Karen Cornish; Evan Hale, Logan McDowell
Date: March 13, 2024
Re: Electronic Voting

Background

The Municipal Election for the Municipality of Pictou County had an all-electronic election using Intelli-vote in October 2020. Voter turnout in the 2020 Municipal Election 50.4% for the six districts that had elections. There was a total of 17202 electors on the voters list. Voters could cast their ballot via telephone or computer from October 5 to 17, 2020.

On Election Day, October 17, 2020, a kiosk was set up in the Pictou County Wellness Centre for voters who required assistance from an election official to vote. A total of 15 electors used the Pictou County Kiosk on Election Day.

Total Cost of the 2020 Municipal Elections for the MOPC was \$53,980.21.

Electronic voting uses less staff, community hall rentals, and resources were used than paper ballots.

Paper ballots will increase the need for human resources. Finding people to work polls in by-elections at the municipal level, provincial and federal elections has been a challenge. There is a lack of people willing to work these events.

Recommendation:

That the Municipality of the County of Pictou adopt all-electronic voting for the 2024 Municipal Election. It is also recommended that a minimum of two kiosks locations be established on election Day October 19th, 2024.

February 20, 2024

The Property Services Committee for the Municipality of the County of Pictou met in the Council Chambers of the Municipal Administration Building by videoconference and teleconference on Tuesday, February 20, 2024, at 7:00 p.m.

PRESENT

- 1 Clr. Don Butler
- 2 Clr. Deborah Wadden
- 3 Clr. Darla MacKeil
- 4 Clr. Mary Elliott
- 5 Deputy Warden Wayne Murray
- 6 Warden Robert Parker
- 7 Clr. David Parker
- 10 Clr. Randy Palmer
- 11 Clr. Andy Thompson
- 12 Clr. Chester Dewar

IN ATTENDANCE

- Brian Cullen, CAO, Municipal Clerk-Treasurer
- Sueann Musick, Director of Corporate Services/Deputy Clerk
- Logan McDowell, Director of Public Works & Development
- Evan Hale, Director of Emergency Services
- Rhiannon McNair, Dir. of Business Operations, Rural Broadband Project
- Adam MacInnis, Communications Officer
- Shellie Pettipas, Administrative Assistant

ABSENT

- 8 Clr. Larry Turner
- 9 Clr. Peter Boyles
- Karen Cornish, Deputy Municipal Treasurer

CALL TO ORDER & LAND ACKNOWLEDGEMENT

Clr. Palmer, Chair of the Property Services Committee called the meeting to order and acknowledged that we are on the ancestral territorial lands of the Mikmaq people.

AGENDA

It was moved by Clr. MacKeil and seconded by Clr. Butler said that the agenda should be approved as presented. **Motion Carried**

Clr. Wadden requested that 796 Egypt Road be added to the agenda for streetlight approvals.

EMERGENCY RESOLUTIONS

Clr. Parker requested a discussion about the province's consultation regarding a proposed spring bear hunt season. **Motion Carried**

MINUTES

Clr. Palmer asked if there were any errors, omissions, or corrections in the minutes for January 15, 2024. The members of the Committee entered no errors, omissions, or corrections. The Chair proclaimed the minutes of the meeting on January 15, 2024, as the official record of the meeting. **Motion Carried**

REPORTS

PUBLIC WORKS AND DEVELOPMENT

The Public Works and Development report for the month of January 2024 was received as presented.

DEVELOPMENT OFFICER REPORT

The Development Officer Report for the month of January 2024 was received as presented.

FIRE INSPECTOR REPORT

The Fire Inspector Report for the month of January 2024 was received as presented.

BUILDING INSPECTOR REPORT

The Building Inspector Report for the month of January 2024 was received as presented.

BYLAW OFFICER'S REPORT

The Bylaw Officer's Report for the month of January 2024 was received as presented.

2023 COTTAGE COLLECTION REPORT

The 2023 Cottage Collection Report was received as presented.

STREETLIGHT APPROVALS

It was moved by Clr. Wadden and seconded by Clr. Dewar to approve the following streetlight installations in District 2: **Motion Carried**

- 141 Point 44 Road

- 145 Point 44 Road
- 161 Point 44 Road
- Across from 180 Point 44 Road
- 796 Little Egypt Road

ROAD SIGNAGE FOR DISTRICT 4

Clr. Elliott said that two residents of District 4 made a request to have a hidden driveway and reduced speed signs erected. Clr. Elliott said this is a provincial issue, but it is putting residents in danger, and these requests have gone unheard. There has been no follow-up by the Department representative, and the supervisor has not returned calls. Clr. Elliott said tickets have been put in the system. There is serious concern that someone could be seriously injured or killed in these areas and the residents deserve an answer.

It was moved by Clr. Elliott and seconded by Clr. MacKeil to send a letter regarding this issue to the District Traffic Supervisor, MLA Pictou West, the Minister of Transportation, and the Area Manager for Colchester County.

Motion Carried

SPRING BEAR HUNT

Clr. Parker said there is currently a proposal by Natural Resources and Renewables to hold a spring bear hunt pilot project this year in Nova Scotia. This pilot project will run from May 20 through June 22, 2024; hunting will not be allowed on Sundays. Clr. Parker, as a former hunter who supports hunting, is strongly opposed to a spring bear hunt. Clr. Parker has a degree in Wildlife Biology, and the real concern is how to determine if the bear is male or a lactating female, and if female, he questioned how can one tell if it is a dry female. Once the bear is killed, and if it is a lactating female, the cubs will starve to death, and this is unacceptable.

Clr. Parker has sent a letter to Tory Rushton, and the consultation on this matter will be open until February 24, 2024. Clr. Parker asked Council for support on this matter.

Warden Parker and Clr. Dewar voiced agreement with this motion and are hopeful that the Provincial Government will take a stand. Clr. MacKeil requested that copies of the letter with the Council's response to the proposed spring bear hunt be sent to other municipalities.

It was moved by Clr. Parker and seconded by Clr. Dewar to send a letter to Tory Rushton, Minister of Natural Resources and Renewables opposing the proposed spring bear hunt in Nova Scotia.

Motion Carried

MOTIONS OF RECONSIDERATION

There were no motions of reconsideration.

ADJOURNMENT

There was no further business before the meeting, so the Chair declared the meeting adjourned at 7:27 p.m.

CHAIRPERSON

MUNICIPAL CLERK



March 8, 2024

MOPC Property Committee

Director's Report – Public Works & Development

The following summary provides key information related to current or ongoing projects and operations within MOPC's Department of Public Works & Development (the Department). The information provided herein is not exhaustive and is intended to provide only a snapshot of key work completed or underway within the Department.

1. **East Pictou School Demolition:**
Demolition work has re-commenced on site. The Contractor removed storage tank (UST) from the site complete with environmental inspection and testing. Additional work related to the removal of another underground structure at the former bus garage was also completed. Work will continue into March and April.
2. **Salem Water Extension Project:**
Construction continues to be paused until the spring.
3. **Thorburn Wastewater Treatment Plant Improvements:**
MOPC's Consultant (CBCL) continues to work to prepare a tender package for Thorburn WWTP improvements. This package is expected to be completed in March 2024 after which time it will be posted for public tender. Work will primarily include the tertiary filter modifications along with manhole, lift station, and CCTV video inspection work.
4. **Land Use Planning:**
UPLAND (the Consultant) continued work on draft documents which are expected to be completed in May 2024. UPLAND has also started preparing mapping for the project to support the draft documents.
5. **Blue Acres Sidewalks Design:**
MOPC's Consultant (CBCL) completed revised concept design drawings. Mr. McDowell approved these, and they were sent to NSDPW for final confirmation in advance of detailed design work.
6. **Alma Housing Project:**
Servicing to the Property was completed on February 27, 2024.
This project has been completed and will be removed from this list next month.
7. **Committee Work:**
 - a. **Climate Change Advisory Committee:**
Mr. McDowell attended the Climate Change Advisory Committee on February 21. Work on the Climate Change Action Plan remains ongoing. MOPC staff launched the public climate change survey in February.
8. **Community Climate Capacity Program:**
Mr. McDowell had correspondence with the Clean Foundation regarding this joint initiative (with the Town of Pictou and Pictou County Partnership). We await confirmation of approval.
9. **MOPC Administration Building Heating/Cooling:**
Associated outstanding electrical work was completed in relation to MOPC's administration building's heating and cooling systems. Mr. McDowell received interest and has met with multiple qualified consultants to complete an energy audit. Consultants requested additional clarifications related to project requirements which Mr. McDowell provided. Consultants are expected to provide quotes by the end of March 2024. Staff will return a recommendation to the Property Committee/Municipal Council once received for review and approval; this is expected to be included for April Property & Finance Committee meetings.



10. **Greenhill Estates Subdivision (Engineering):**
MOPC received approval from NSDPW but continues to await approval from NSE. The revised plans generally meet MOPC's requirements, but MOPC Engineering staff still require some clarifications prior to final approval. MOPC staff prepared a draft servicing agreement for proposed road takeover by the Municipality which is currently being reviewed by MOPC's legal counsel. Once confirmed, this will be forwarded to the Developer for review and approval.
11. **Hopewell-Eureka PS3 Improvements:**
The Department received quotes for pipe repair work and electrical/mechanical improvements work and is pursuing additional quotes from qualified bidders. MOPC has contacted additional companies to provide quotes for this work.
12. **Hillside PS1 Improvements:**
Mr. McDowell has requested quotes from Contractors to complete collection systems improvements per the recommendations in WSP's report. Quotes are expected to be received and a Contractor awarded in March 2024.
13. **EREC Sewer Flow Meters:**
Mr. McDowell has forwarded PCSSA's requirements to a local qualified Contractor for quotation. This quote is expected to be received in March 2024. MOPC staff will review this quote in accordance with its Procurement Policy.
14. **Water Meter Tender:**
MOPC water meter tendering work remains ongoing. Mr. McDowell discussed this project with qualified firms and is working to finalize the Tender documents. The Department plans to issue a tender for this work by March 2024.
15. **New Glasgow Source Water Meeting:**
Following a meeting between MOPC, the Town of New Glasgow, the Town of Westville, and Nova Scotia Environment and Climate Change (NSE), MOPC continues to correspond with neighbouring municipalities regarding water quality. MOPC understand that work by the Town of Westville with NSE remains ongoing to improve water quality and will adjust our corrective actions upon confirmation of the Town's improvements as required. Mr. McDowell continues to review these items with NSE and the Towns of New Glasgow and Westville as necessary. *This project has been completed and will be removed from this list next month.*
16. **Snow Clearing and Storm Response:**
Additional work to clear snow from MOPC following storms in February was completed. It is noted that snow clearing tenders will need to be issued this year for MOPC's next two-year contracts. *This item will be removed from this list next month.*
17. **Payton Lane Turnover:**
MOPC staff continue to work on a draft servicing agreement for proposed road takeover by the Municipality.
18. **Ocean Breeze Way/Bluff Trail/Forest Trail Subdivision Application:**
MOPC staff continue to work on a draft servicing agreement for the proposed private road network as part of this subdivision application.

Should you have any questions or comments related to the items herein, please do not hesitate to contact me.

Sincerely,

Logan McDowell, P.Eng., PMP
Director of Public Works & Development
Municipality of the County of Pictou

Municipality of Pictou County



STAFF MEMORANDUM

PO Box 910
46 Municipal Drive
Pictou, NS
BOK 1H0

REPORT TO: Municipality of Pictou County Council
DATE OF MEETING: March 18, 2024
SUBMITTED BY: Jeramie Lewis, Development Officer with
Public Works & Development
PREPARED BY: Jeramie Lewis, Development Officer,
902-485-2245, jeramie.lewis@munpict.ca
DISTRICT(S) INVOLVED: All Districts
DATE OF REPORT: March 11, 2024
REPORT NO: Development Memo 2024-002
SUBJECT: Subdivision Application Memorandum – February 2024

RECOMMENDATIONS:

1. Currently there is no recommendation, this is an “Information Report” only.

BACKGROUND:

The Public Works and Development Department is now staffed with a Development Officer. Reporting to the Director of Public Works and Development, the Development Officer is responsible to review and approval of subdivision and development applications based on adherence to existing bylaws and policies. Furthermore, participate in the establishment of ongoing Municipal planning framework with land-use bylaws, policies, and technical specifications and actively participate in the long-term visioning of the Municipality’s Development Objectives.

REPORT:

As Development Office for the Municipality, the month of February filed five (5) new applications. While, I continue to meet with and have discussions on several other proposals that the Municipality should anticipate being submitted in the future for lands to be subdivided or consolidated. However, while ongoing applications remained active with several having been endorsed to the final procedural status and several being finalized and registered.

The following figures have been generated through Town Suite reports to provide current status of applications filed in February 2024.

Subdivision Process Statistics

For the Month of February

Municipality= Pictou Count Shared Services

<i>Permo</i>	<i>Process</i>	<i>Entered Date</i>	<i>Civic</i>	<i>Street</i>
District 1				
PC-S2022-029	511 FINAL FILED	14-Feb-2024	120	Big Cove Rd
PC-S2022-029	540 FINAL WITHDRAWN	14-Feb-2024	120	Big Cove Rd
PC-S2023-102	510 FINAL APPROVED	16-Feb-2024		Lauras Lan
Number of Processes = 3				
District 11				
PC-S2024-008	130 FINAL RECEIVED	09-Feb-2024	2633	Sherbrooke Rd
PC-S2024-008	502 FINAL COMPLETE	09-Feb-2024	2633	Sherbrooke Rd
PC-S2024-009	130 FINAL RECEIVED	16-Feb-2024	51	Plymouth Park Rd
PC-S2024-009	502 FINAL COMPLETE	16-Feb-2024	51	Plymouth Park Rd
PC-S2024-011	130 FINAL RECEIVED	29-Feb-2024		
PC-S2024-011	502 FINAL COMPLETE	29-Feb-2024		
PC-S2023-103	510 FINAL APPROVED	29-Feb-2024		Sherbrooke Rd
Number of Processes = 7				
District 12				
PC-S2024-002	510 FINAL APPROVED	09-Feb-2024	2386	Elgin Rd
Number of Processes = 1				
District 2				
PC-S2023-098	510 FINAL APPROVED	02-Feb-2024	972	Woodburn Rd
PC-S2024-004	510 FINAL APPROVED	09-Feb-2024		Little Egypt Rd
Number of Processes = 2				
District 5				
PC-S2024-007	510 FINAL APPROVED	09-Feb-2024		Heathbell Rd
PC-S2024-010	130 FINAL RECEIVED	29-Feb-2024		No 376 Hwy
PC-S2024-010	502 FINAL COMPLETE	29-Feb-2024		No 376 Hwy
Number of Processes = 3				
District 8				
PC-S2023-104	502 FINAL COMPLETE	02-Feb-2024	1009	Granton Abercrombie Rd
PC-S2023-104	510 FINAL APPROVED	02-Feb-2024	1009	Granton Abercrombie Rd
PC-S2024-001	510 FINAL APPROVED	16-Feb-2024	801	Granton Abercrombie Rd
PC-S2024-012	130 FINAL RECEIVED	29-Feb-2024	193	Munroe Ave
PC-S2024-012	502 FINAL COMPLETE	29-Feb-2024	193	Munroe Ave
PC-S2024-013	130 FINAL RECEIVED	01-Mar-2024	1133	Granton Abercrombie Rd
PC-S2024-013	502 FINAL COMPLETE	01-Mar-2024	1133	Granton Abercrombie Rd
Number of Processes = 7				
District 9				
PC-S2024-006	510 FINAL APPROVED	01-Mar-2024	31	Evan Macdonald Rd
Number of Processes = 1				

<i>Processes</i>	<i>DISTRICTS</i>							<i>Total</i>
	1	11	12	2	5	8	9	
	3	7	1	2	3	7	1	24
130 FINAL RECEIVED	0	3	0	0	1	2	0	6
502 FINAL COMPLETE	0	3	0	0	1	3	0	7
510 FINAL APPROVED	1	1	1	2	1	2	1	9
511 FINAL FILED	1	0	0	0	0	0	0	1
540 FINAL WITHDRAWN	1	0	0	0	0	0	0	1

Municipality= Pictou County

Subdivision Approvals

	<i>DISTRICTS</i>						<i>Tot</i>
	1	11	12	2	5	8	
Lots	3	1	1	2	1	3	11
Boundary Change	3	0	0	0	1	0	4
Consolidation	0	0	0	1	0	0	1
Division	0	1	1	1	0	3	6

	<i>DISTRICTS</i>						<i>Tot</i>
	1	11	12	2	5	8	
Street Type	3	1	1	2	1	3	11
Public	3	1	1	2	1	3	11

	<i>DISTRICTS</i>						<i>Tot</i>
	1	11	12	2	5	8	
Water Type	3	1	1	2	1	3	11
	3	0	0	0	0	0	3
Municipal Existing	0	0	0	0	0	1	1
Well Existing	0	0	0	0	1	0	1
Well Proposed	0	1	1	2	0	2	6

	<i>DISTRICTS</i>						<i>Tot</i>
	1	11	12	2	5	8	
Sewer Type	3	1	1	2	1	3	11
	3	0	0	0	0	0	3
Municipal Existing	0	0	0	0	0	1	1
Municipal Proposed	0	0	0	0	0	2	2
On-Site Existing	0	0	0	0	1	0	1
On-Site Proposed	0	1	1	2	0	0	4

Total Lots

11

File No	Major Change	Street Type	Water Type	Sewer Type	Lots
District 1					
PC-S2023-102	Boundary Change	Public			3
District 11					
PC-S2023-103	Division	Public	Well Proposed	On-Site Proposed	1
District 12					
PC-S2024-002	Division	Public	Well Proposed	On-Site Proposed	1
District 2					
PC-S2024-004	Consolidation	Public	Well Proposed	On-Site Proposed	1
PC-S2023-098	Division	Public	Well Proposed	On-Site Proposed	1
District 5					
PC-S2024-007	Boundary Change	Public	Well Existing	On-Site Existing	1
District 8					
PC-S2024-001	Division	Public	Municipal Existing	Municipal Existing	1
PC-S2023-104	Division	Public	Well Proposed	Municipal Proposed	2

Calendar and Fiscal Calendar Totals

The Municipality has received a total of **twelve (12)** application submissions in the Calendar year of 2024. Additionally, since the start of the Municipality of Pictou County Fiscal Year (April 1, 2023) the Municipality has filed **87** new applications for land Subdivision or Consolodation across the county.

FINANCIAL IMPLICATIONS:

No financial costs.

COMMUNITY ENGAGEMENT:

The Development Officer section on the Municipality website has been updated to help the user with application process, fees, and other related information. Links to Bylaws and Policies as well as external Government websites have been provided. Landowners, Consultants and Surveyors are encouraged to contact the Development Officer to book an appointment, when applying for land subdivision. This can be done through the Municipal website under the Development Officer section.

ACKNOWLEDGED BY:	Brian Cullen, CAO Municipality of Pictou County
-------------------------	--

Fire Reponse Report (February)

Department Name	Call Type							Other
	Medical	Structure Fire	Woods/Grass Fire	MVC	Mutual/Auto Aid	Alarms (Smoke, Carbon Mon)		
Abercrombie	3				1			2
Alma	1	1			2			3
Barney's River	1			6			2	1
Blue Mountain	1			2				
East River Valley	2							2
Eureka	6	2			2			1
Linacy		1		1			1	1
Little Harbour	1							2
Merigomish	1				3			1
Pictou Landing								1
Plymouth	1			1	2			1
River John	5			1	4			4
Scotsburn	4			1				
Thorburn	1			1			2	2
West River				2	1			3
Carlbou								2
East River St. Mary's								
Pictou Island								
Total	27	4	0	14	22	5	26	

Total Emergencies: 98

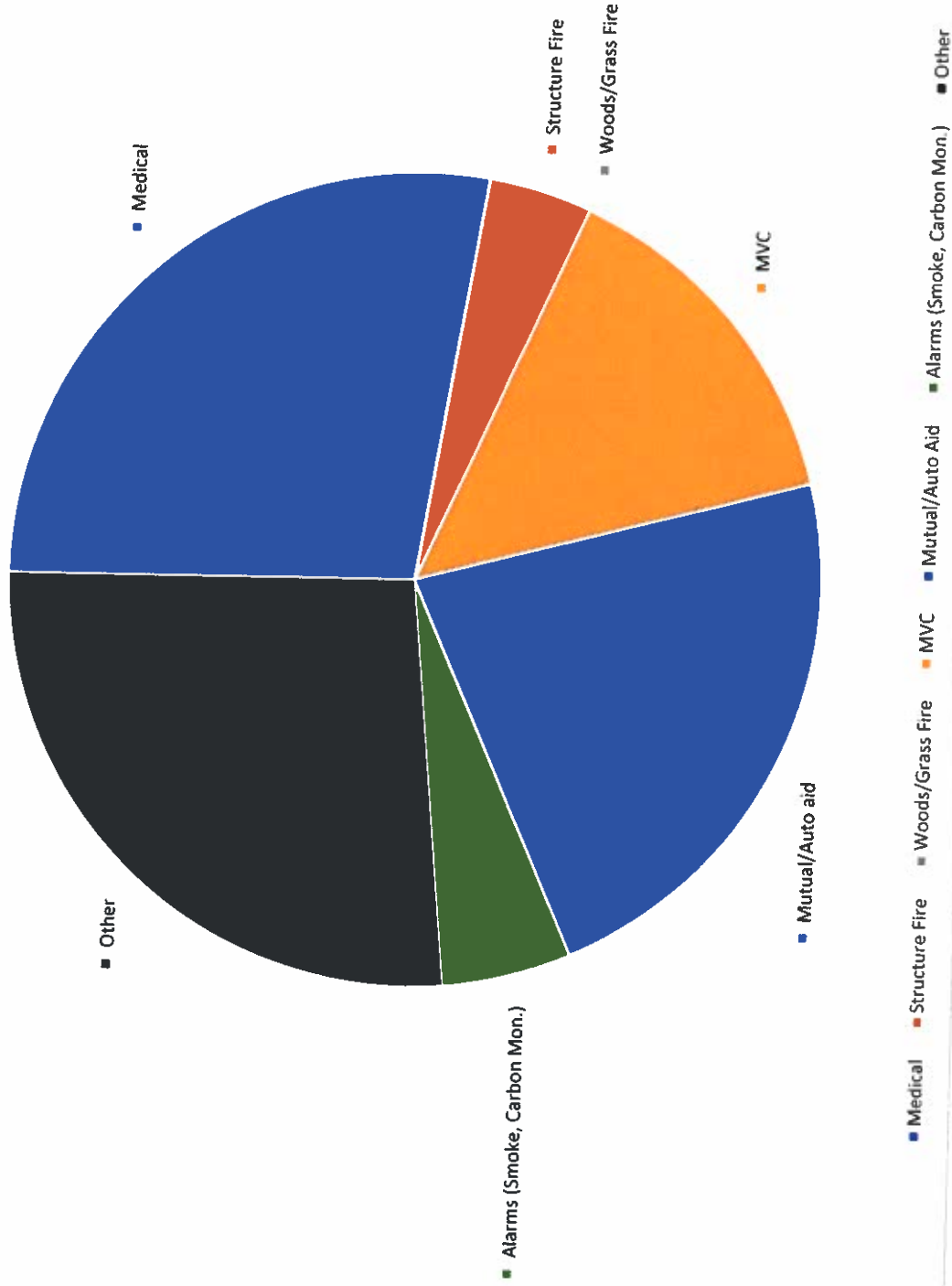


Respectfully Submitted:

Director of Emergency Services

Examples filed in other - Calls of lower volume (Water Rescue, Agency Assistance (RCMP, GSAR, EMO), Power pole fires etc.)

Fire Reponse Report (February)

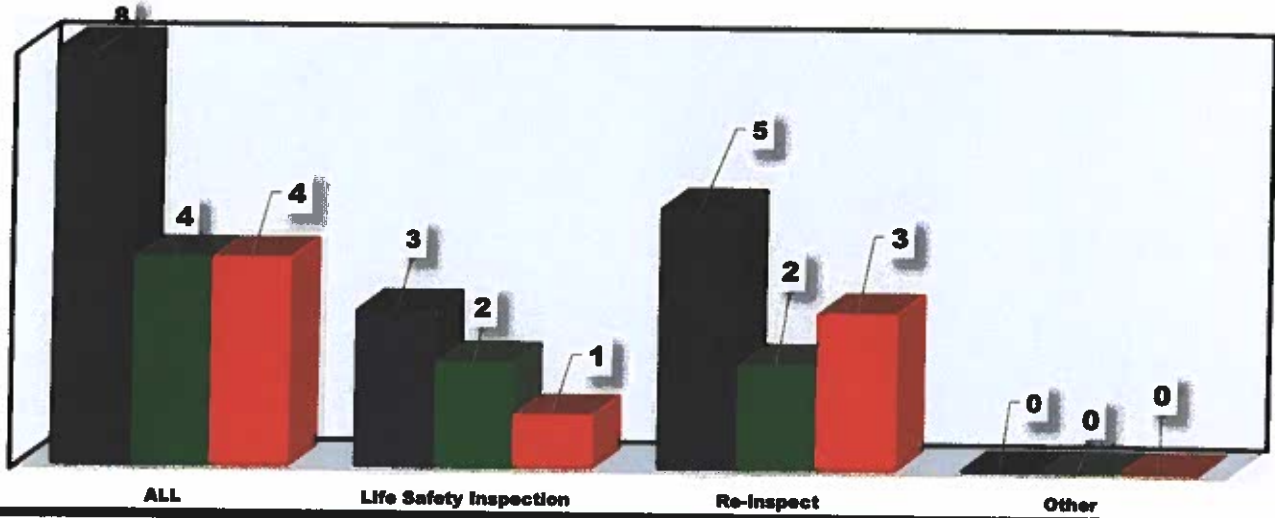


Examples filed in other - Calls of lower volume (Water Rescue, Agency Assistance (RCMP, GSAR, EMO), Power pole fires etc.)

MONTHLY FIRE/SAFETY INSPECTION REPORT
February 2024

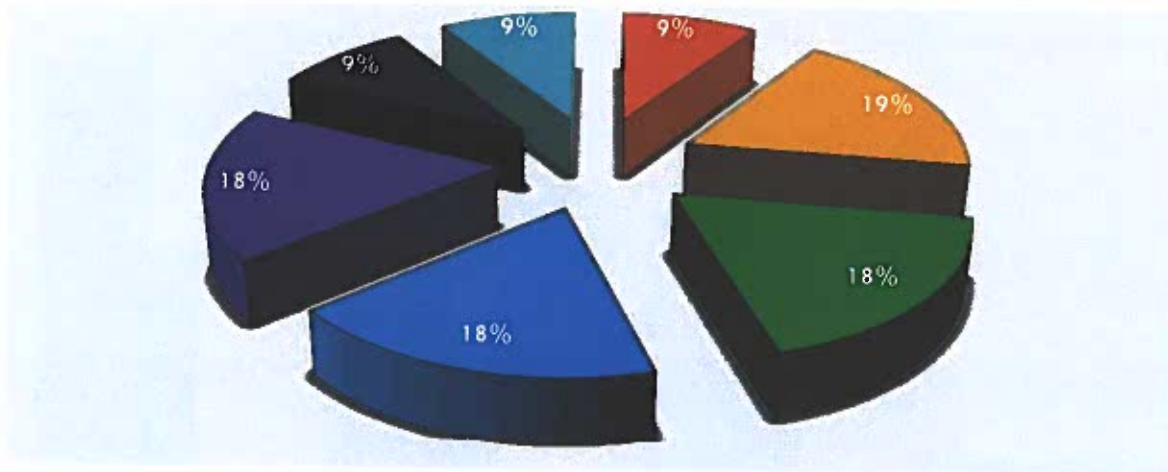
INSPECTIONS CONDUCTED

■ INSPECTIONS ■ PASS ■ FAIL



TOTAL INSPECTIONS CONDUCTED: 13

VIOLATION TYPE BREAKDOWN



- Fire Alarm System
- Emergency Lighting/Exit Signs
- Building Exterior & Surroundings
- Vacant Buildings
- Electrical Safety
- Housekeeping
- Means of Egress

CREATED BY:
JASON LA GRECA
FIRE INSPECTOR

Demolition Report Municipality = Pictou Count Shared Services

For the month of February

Building Type	Total
Single Detached Dwelling	1
Total	1

Use	Total
Single Unit Dwelling	1
Total	1

Permo	Name	Building Type	Use	Address
PC-DM2024-001	Greg Nakonecznyj	Single Detached Dwelling	Single Unit Dwelling	39 BLACK POINT EXT, BLACK POINT

Permits for Group 1

Total Permits 1

Printed : 4-Mar-2024

Pictou County

ACTIVITY REPORT

For Month of February 2/29/2024

Type	Feb 2023			Feb 2024		
	Permits	Units	Value of Construction	Permits	Units	Value of Construction
Single Family	9	7	1,031,704	14	14	2,586,106
Duplex/Semi	0	0	0	0	0	0
Apartments	1	15	547,087	0	0	0
Other Residential	2	0	65,000	2	0	61,000
Commercial	0	0	0	0	0	0
Industrial	0	0	0	0	0	0
Inst & Gov	0	0	0	0	0	0
Agriculture	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total	12	22	1,643,791	16	14	2,647,106
Year To Date	33	34	5,934,717	29	21	5,292,347
Demolition	1	0		1	1	
Sign Permits	0			0		
Sub Applications	1	1 (Lots Requested)		8	11 (Lots Requested)	

PERMIT APPLICATIONS

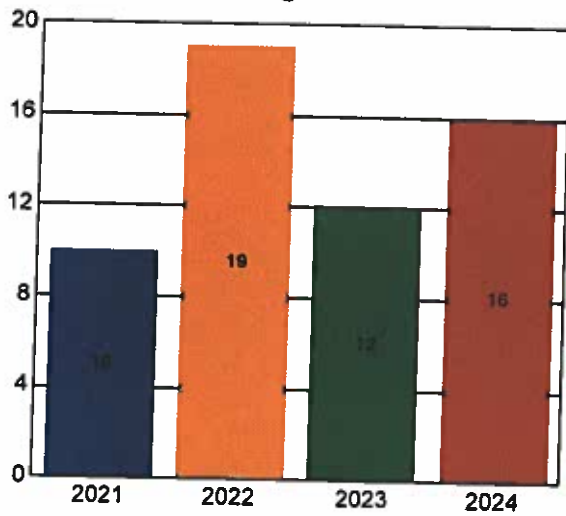
Number	PID	Civc Address	New Units	Work Type	Bldg Type	Proposed Use	Permit Fee	Value
District 1								
PC-B2024-015	01036383	675 Piedmont Valley Rd	1	Construction	Single Detached Dwelling	Single Unit Dwelling	330.36	350,000.00
PC-B2024-025	65235764	210 Murrays Point Ceme	1	Construction	Single Detached Dwelling	Single Unit Dwelling	142.20	100,000.00
Total Est Value							450,000.00	
District 10								
PC-B2023-339	65171829	Mclellans Brook Rd	1	Construction	Single Detached Dwelling	Single Unit Dwelling	241.20	300,000.00
Total Est Value							300,000.00	
District 11								
PC-B2023-155	65232456	2415 Sherbrooke Rd	1	Renovate	Single Detached Dwelling	Single Unit Dwelling	58.60	16,800.00
PC-B2024-012	65074718	271 Elgin Rd	1	Renovate	Single Detached Dwelling	Single Unit Dwelling	68.00	21,600.00
Total Est Value							38,400.00	
District 3								
PC-B2024-022	65237745	Shore Rd	1	Construction	Single Detached Dwelling	Single Unit Dwelling	345.60	400,000.00
PC-B2024-024	65200313	1089 Shore Rd	0	Construction	Garage/Carport/Shed	Accessory Garage	71.80	60,000.00
PC-B2024-010	00810648	77 Ferry Rd	1	Relocate	Single Detached Dwelling	Mobile/Mini Home	150.00	175,000.00
PC-B2023-304	00810648	77 Ferry Rd	1	Relocate	Single Detached Dwelling	Mobile/Mini Home	150.00	250,000.00
PC-B2023-305	00810648	77 Ferry Rd	1	Relocate	Single Detached Dwelling	Mobile/Mini Home	150.00	250,000.00
Total Est Value							1,135,000.00	
District 4								
PC-B2024-031	65239774	Cape John Rd	1	Construction	Single Detached Dwelling	Single Unit Dwelling	271.00	250,000.00
Total Est Value							250,000.00	
District 5								
PC-B2024-027	00841890	2623 Highway 376	0	New Use	Garage/Carport/Shed	Accessory Garage	27.00	1,000.00
Total Est Value							1,000.00	
District 6								
PC-B2024-014	00833889	484 Rockfield Rd	1	Relocate	Single Detached Dwelling	Mobile/Mini Home	150.00	250,000.00
Total Est Value							250,000.00	
District 7								
C-B2024-023	65168312	826 Lovat Rd	1	Construction	Single Detached Dwelling	Single Unit Dwelling	316.92	180,000.00

Municipality = Pictou County

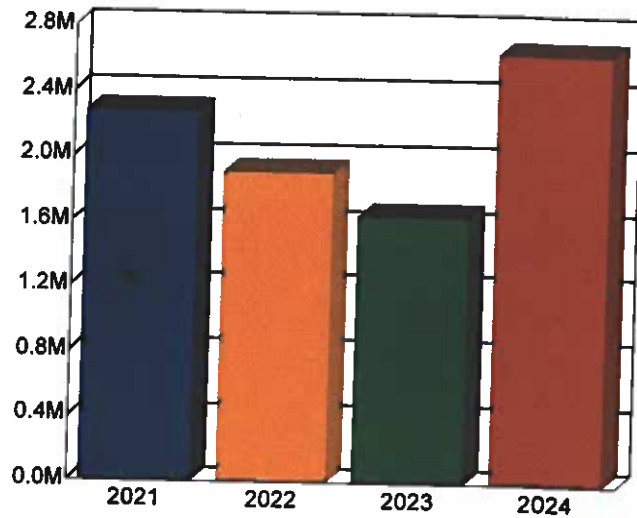
BUILDING ACTIVITY GRAPH

For February 2024

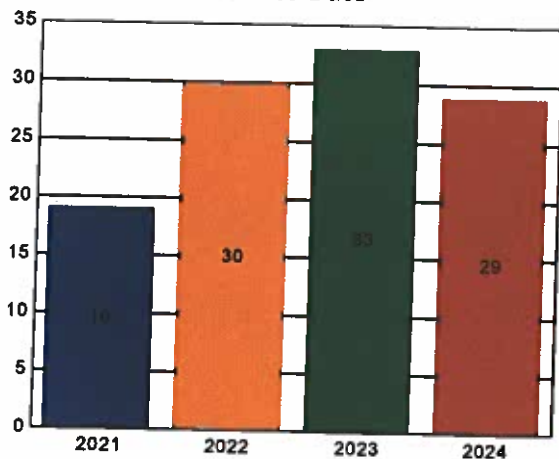
Building Permits



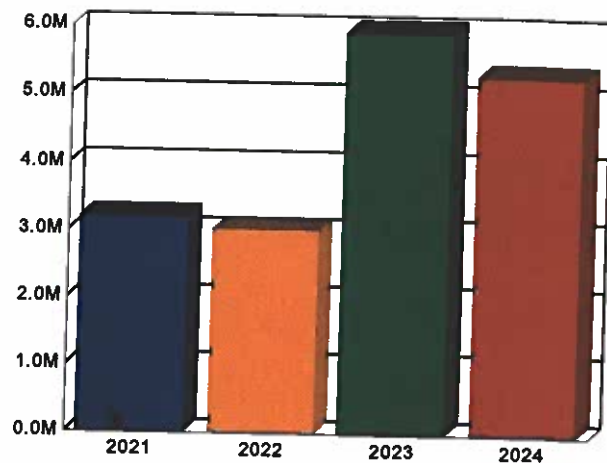
Building Value Estimates



Building Permits Year-to-Date



Building Estimates Year-to-Date



PERMIT APPLICATIONS

For the Month of February

Number	PID	Civc Address	New Units	Work Type	Bldg Type	Proposed Use	Permit Fee	Value
District 8								
PC-B2024-013	65151607	55 Conley Dr	1	Renovate	Single Detached Dwelling	Single Unit Dwelling	58.41	16,706.00
Total Est Value							180.000.00	
District 9								
PC-B2023-337	00865634	5793 Highway 4	1	Renovate	Single Detached Dwelling	Single Unit Dwelling	77.00	26,000.00
Total Est Value							26.000.00	
Total	16		14				2,608.09	2,647,106.00

PERMIT APPLICATIONS

For the Month of February

DISTRICTS

Building Type	1	10	11	3	4	5	6	7	8	9	Total
Garage/Carport/Shed	0	0	0	1	0	1	0	0	0	0	2
Single Detached	2	1	2	4	1	0	1	1	1	1	14
Total	2	1	2	5	1	1	1	1	1	1	16

Summary of Estimated Value by District

1	450,000.00
10	300,000.00
11	38,400.00
3	1,135,000.00
4	250,000.00
5	1,000.00
6	250,000.00
7	180,000.00
8	16,706.00
9	26,000.00
Total	2,647,106.00

Summary of Estimated Value by Building Type

Garage/Carport/Shed	61,000.00
Single Detached Dwelling	2,586,106.00
Total	2,647,106.00

Municipality of Pictou County
Department of Emergency Services

Anne MacCarthy
By Law Enforcement Officer
Department of Emergency Services
1/2/2024

To: Municipal Council

By Law Enforcement Report
Dog Control

Reporting Period: 1/2/2024 - 29/2/2024

Total Cases Investigated: 5

Total Cases Resolved: 5

Total Outstanding Cases: 0

Total Fines Issued: 0

Case Highlights:

[Case Number]: 2/2/2024 01 Dog Control D-9
[Address]: Willow St. Linacy

- Complaint of dogs at large, went to area. Met with the Complainant
- No sign of the dogs at that time, no further complaints.
-

[Case Number]: 11/02/2024-02 Dog Control D-6
[Address]: Loch Broom Loop

- Dog trap set in the area. Dog trapped and was taken to SPCA, Owner reclaimed the dog.
-
-

**Municipality of Pictou County
Department of Emergency Services**

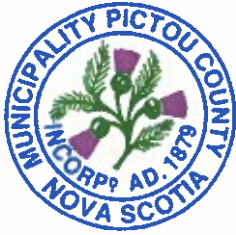
[Case Number]:	16/02/2024-03 D-12
[Address]:	Fox Brook Road
<ul style="list-style-type: none">• Dogs reported at large, checked area, no sign.••	

[Case Number]:	16/02/2024-04 D-6
[Address]:	16/02/2024-04
<ul style="list-style-type: none">• Complaints of working dogs on property.• Explained working dog section of the Dog Control By Law to the Complainant.• no further issues reported to the date of this report March	

[Case Number]:	16/02/2024-05 D-5
[Address]:	Scotch Hill Rd
<ul style="list-style-type: none">• Complaints of German Sheppard at large.• Trap set. No dog entered the trap. No further complaints.•	

	24/02/2024-06 D2
	MacDonald Drive
Complaint of a Basset Hound roaming at large. Notice sent to owners. No further complaints. Owners requested tag registration information, which was provided.	

Respectfully Submitted,
Anne MacCarthy, By Law Enforcement Officer



MUNICIPALITY OF THE COUNTY OF PICTOU
LIGHTING APPLICATION

Councillor:

Peter Boyles

District:

9

TYPE OF LIGHT(S) REQUESTED

Conventional Street Light (Area Rate)

Intersection Street Lighting (General Rate)

In accordance with Policy #2008-09-34

of Lights to be Installed:

2

Location of Installation (Including closest Civic Address)

1909 - FRASERS Mtn Road

1923 - FRASERS Mtn Road

Affix to Existing Pole

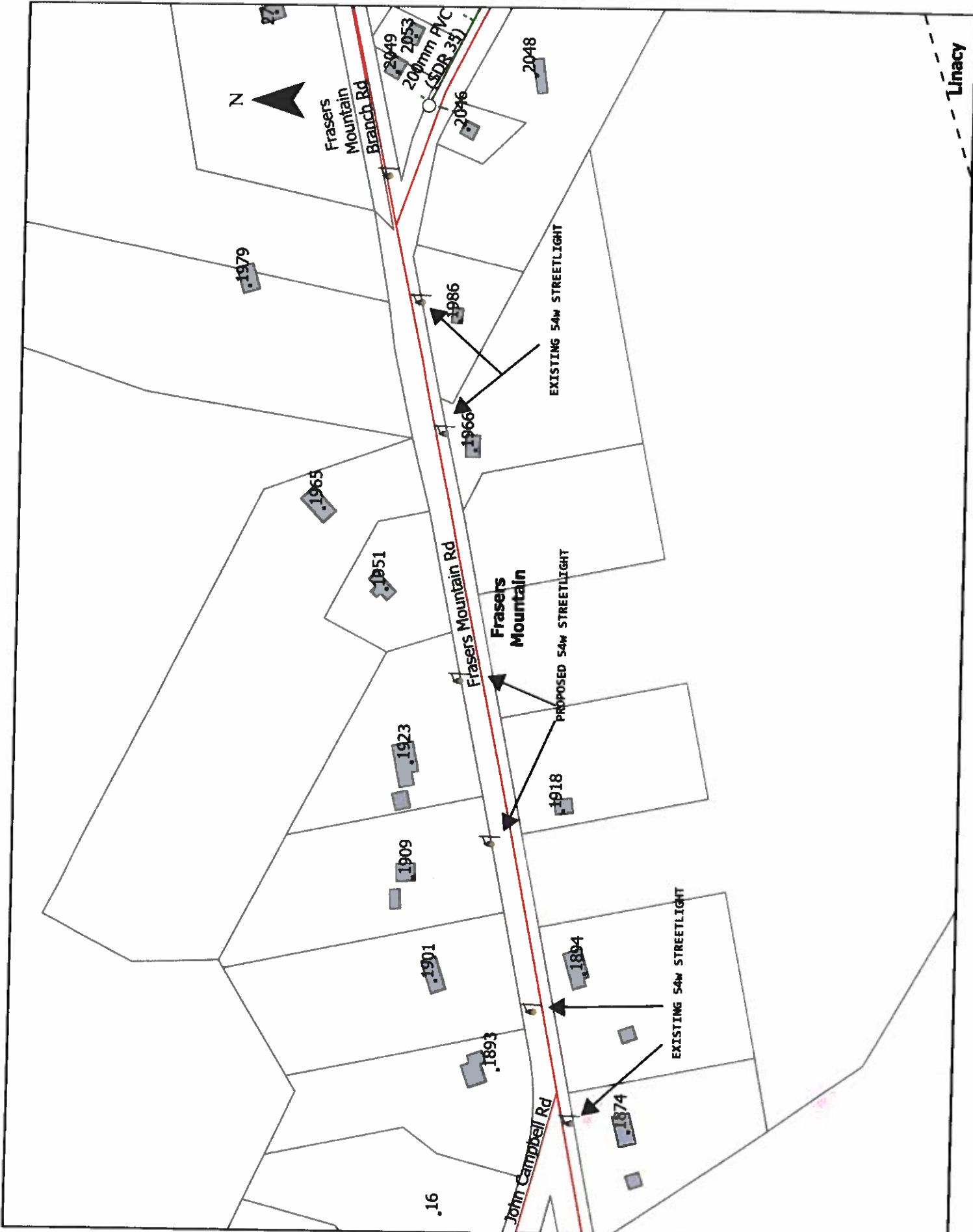


(check one)

Install New Pole

FOR OFFICE USE ONLY

Presented to Property Services Committee: <u>MARCH 18/2024</u>	Date: <u>MARCH 18 2024</u>
Approved (Check one)	Not Approved (Check One)



Frasers Mountain Branch Rd

Frasers Mountain Rd

Frasers Mountain

John Campbell Rd

Linacy

1979

1965

1951

1923

1909

1901

1893

2048

2046

1986

1966

EXISTING 54w STREETLIGHT

PROPOSED 54w STREETLIGHT

1918

EXISTING 54w STREETLIGHT

1894

1874

2049
2053
200mm PVC
(SDR 35)

.16