

February 5, 2018

The Municipal Council for the Municipality of the County of Pictou met in the Council Chambers of the Municipal Administration Building on Monday, February 5, 2018 at 7:00 p.m.

**PRESENT**

Dist.	1	Clr. Don Butler
	2	Clr. Deborah Wadden
	3	Clr. Darla MacKeil
	4	Clr. Ronald Baillie
	5	Deputy Warden Murray
	6	Warden Robert Parker
	7	Clr. David Parker
	8	Clr. Larry Turner
	9	Clr. Peter Boyles
	10	Clr. Randy Palmer
	11	Clr. Andy Thompson
	12	Clr. Chester Dewar

**IN ATTENDANCE**

Donn Fraser, Solicitor, MacIntosh, MacDonnell & MacDonald  
Brian Cullen, CAO/Municipal Clerk-Treasurer  
Karen E. Cornish, Deputy Municipal Treasurer  
Carolyn MacIntosh, Deputy Municipal Clerk  
Jane Johnson, Recording Secretary

**BY INVITATION**

Representatives from the Lyon's Brook & Caribou Women's Institute  
Ashley Cormier, Representative of the Pictou Co. Food Security Coalition

**CALL TO ORDER**

Warden R. Parker called the meeting to order and requested that Councillors stand and take a moment in silence to pray or simply reflect, as may be their preference, to help Council focus and properly do the work of the County.

**AGENDA**

It was moved by Clr. Boyles and seconded by Deputy Warden Murray that the agenda be approved with the addition of a resolution on Pictou District Women's Institute Week and a report on from the Riverton Guest Home Corporation.

Motion carried.

**CORRESPONDENCE**

Correspondence was received and acknowledged from the following:

- a) Riverview Home – Thanking Council for financial assistance with the Home's recreation programs.

## **RECOGNITION OF INDIVIDUALS & GROUPS**

### **RECOGNITION OF PICTOU DISTRICT WOMEN'S INSTITUTE**

Warden R. Parker and Clr. MacKeil presented a certificate to representatives of the Lyon's Brook and Caribou Women's Institutes proclaiming February 18<sup>th</sup> – 24<sup>th</sup> as Women's Institute Week in Pictou County.

### **RESOLUTION – PICTOU DISTRICT WOMEN'S INSTITUTE WEEK**

#### **RESOLUTION**

WHEREAS the first Women's Institute in Nova Scotia was formed in 1913 in Salt Springs, Pictou County; and

WHEREAS for 105 years, the Women's Institutes continue to provide Nova Scotia women with opportunities to improve life for their families, themselves, and their communities through community service and involvement, education, and leadership development;

THEREFORE BE IT RESOLVED that the Council for the Municipality of the County of Pictou does hereby proclaim the week of February 18-24<sup>th</sup>, 2018 as Women's Institute Week in Pictou County.

DATED at Pictou, N.S. this 5<sup>th</sup> day of February, 2018.

(Sgd.) Darla MacKeil  
Wayne Murray

### **MOTION**

It was moved by Clr. MacKeil and seconded by Deputy Warden Murray that the preceding resolution be adopted as presented.

Motion carried.

### **PICTOU CO. FOOD SECURITY COALITION**

Warden R. Parker reported that Council put in an application with the Coalition to create an on-line map for local producers of food. This will help the local producers because there are a lot of people in this County that want to buy local foods. This map will allow people to be brought together to where the food is produced and at the same time they will get to know their farmers.

Warden R. Parker presented a certificate to Ms. Cormier in recognition of the Coalition's partnership with the Municipality to produce an on-line map that shows where local food is available.

### **GEORGE DURNING & DEBORAH STILES – PLAY "GO TO THE DICKENS"**

Clr. Dewar informed Council that George Durning and his late wife Margaret were involved with the New Glasgow Music Festival for many years and many community festivals. Their children also teach music in the schools so the whole family has helped so many people in the County. Mr. Durning wrote and played the music for this play. Clr. Dewar reported that Deborah Stiles is new to the East River Valley and we were very lucky that she moved into the region. Deborah came to Pictou County from the United States and settled in Iron Ore and calls her farm "Iron Rock Farm". She is a professor at the Dal Campus in Truro and sits on many committees that supports the East River Valley and surrounding communities.

Clr. Dewar presented a certificate to Mr. Durning and Ms. Stiles in recognition of community spirit through performances at the East River Valley & St. Paul's Presbyterian Church, St. Paul's and St. Columba United Church, Hopewell.

## **COMMUNITY ANNOUNCEMENTS**

- District 2 Kids Magic Day to be held at the Little Harbour Community Centre on February 18, 2018 at 1:00 pm
- District 2 21<sup>st</sup> Annual Lismore Dinner Theatre to be held on March 2,3 & 4 with tickets being sold this upcoming Saturday from 10 am–12 pm.
- District 9 Pictou & Area Lions Club will be having a Pancake Breakfast on Saturday, February 10, 2018 at the Pictou New Horizons
- District 6 Challenge letter form the Town of New Glasgow to all Municipal Offices in Pictou County to attend the “Coldest Night of the Year” walk on February 24, 2018. Pictou County Roots for Youth is organizing this year’s walk that will begin at 5:00 pm at the Christian Fellowship Church in Abercrombie.

## **REPORT – PROPERTY SERVICES COMMITTEE**

Clr. Thompson presented the report of the Property Services Committee as follows:

### **PROPERTY SERVICES COMMITTEE REPORT**

For information purposes the Property Services Committee submits the following report on the activities of the Committee for the month of January:

1. Reviewed and discussed the reports of the Building Inspector and By-Law Enforcement/Dog Control Officer and Warden for the month of December.
2. Received an up-date on the status of capital projects. The Plymouth portion of the McLellan’s Brook/Upper Plymouth Waste Water Phase II project has received partial substantial completion and information packages have been sent to the residents. Deficiencies are being addressed on the McLellan’s Brook portion in order to received substantial completion on this section of the project. With respect to the replacement of the McLellan’s Brook water line, an application has been made to the Infrastructure Secretariat for a scope amendment to the McLellan’s Brook Wastewater Project to complete this work. The Springfield Estates Wastewater Extension is currently in the construction phase; the required approval has been received for the Abercrombie Wastewater Extension and a letter of award has been issued to the contractor. We are currently awaiting signatures on the construction contracts before work begins. Release of the tender for construction of sidewalks was delayed due to the holidays but will be completed shortly.
3. Received correspondence from Transportation & Infrastructure Renewal advising that the Department has no current plans for work along Route 289 near Exit 23. A letter is being forwarded to TIR expressing our concerns for the safety of pedestrians in this area.
4. Requested that the Director of Public Works & Development complete modeling to increase the hydrant flows in the Hillside area.
5. Agreed to request that the Chignecto Central Regional School Board provide the Municipality with a facility assessment on the condition of the East Pictou Middle School in anticipation of that facility being returned to the Municipality as some future point when students are transferred to the F.H. MacDonald School.
6. Reviewed the list of Accounts Paid for the month of December.

DATED at Pictou, N.S. this 5<sup>th</sup> day of February, 2018.

(Sgd.) Andy Thompson  
Chester Dewar

It was moved by Clr. Thompson and seconded by Clr. Dewar that the preceding report be adopted as presented.  
Motion carried.

## **REPORT – FINANCIAL SERVICES COMMITTEE**

Clr. D. Parker presented the report of the Financial Services Committee as follows:

### **FINANCIAL SERVICES COMMITTEE REPORT**

For information purposes the Financial Services Committee submits the following report on the activities of the Committee for the month of January:

1. Considered requests for changes to Municipal Services Grant Approvals, and an application for Recreation Funding. (Resolution to follow)
2. Discussed possible funding for breakfast programs in schools throughout the Municipality. (Resolution to follow)
3. Agreed to reschedule Council's Strategic Planning Session to January 20<sup>th</sup>.
4. Received a report from the Warden on the financial, governance and operational status of the Pictou County Wellness Centre which is undergoing significant changes that will take effect on April 1<sup>st</sup> with the expiry of the management contract with Nustadia Recreation. A copy of the transition plan approved by the Board of Directors for the Centre has been circulated to all members of Council.

DATED at Pictou, N.S. this 5<sup>th</sup> day of February, 2018.

(Sgd.) David Parker  
Ronald Baillie

## **MOTION**

It was moved by Clr. D. Parker and seconded by Clr. Baillie that the preceding report be adopted as presented.  
Motion carried.

## **MAP REPORT**

Our last MAP meeting was held on January 18 where we had a presentation and discussion with Julie MacPhee from Mac, Mac and Mac. Julie outlined both federal Bills C-45 which deals with cannabis legislation and C-46 which deals with amending the Criminal Code. She also outlined the legislation which we have so far in NS. Later that week NS did announce there will be 9 outlets equipped to sell cannabis in our province.

It is interesting how it is set up through the province:

- Amherst — 126 South Albion St.
- Dartmouth — 650 Portland St.
- Halifax — 3601 Joseph Howe Dr.
- Lower Sackville — 752 Sackville Dr.
- New Glasgow — 610 East River Rd.

- Sydney River — 95 Keltic Dr.
- Truro — 6 Court St.
- Yarmouth — 104a Starrs Rd.

The NSLC will also be reopening the Clyde Street liquor store in downtown Halifax as a cannabis-only operation.

Online sales will be available to be delivered to your home. The 60 agency stores will not be permitted to sell cannabis.

There is no plan to sell the seeds so households can grow their own but this could change as it hasn't been ruled out. Keep in mind you will only be permitted to use government approved seeds - we are not really sure how that will be policed.

So for the time being, we wait to see what else our province will be legislating.

Our meeting continued with our planning for our spring Intergenerational forum for late April and we have buy in from all three high schools so that is great news as we plan this forum. We are scheduling 3 planning meetings for early February to begin coordination for this event. Our hope is to attract 100 to 125 to attend with community folks between the ages of 13 to 93. Our next MAP meeting is scheduled for Thursday Feb 8.

### **AD HOC COMMUNICATIONS STRATEGY**

Clr. MacKeil reported that the Ad Hoc Communications Committee last met on January 23<sup>rd</sup>. Our CAO, as directed by Council, had put out an RFP for proposals on project management services for our Municipality's internet and cellular initiative. The RFP's closed on January 19<sup>th</sup> and we had four proposals submitted. The Ad-hoc Communications Committee reviewed the proposals independently and met to discuss the four submissions. The Committee unanimously agreed to recommend one of those proposals to Council. (Resolution to follow this evening).

The proposal being recommended later this evening to Council, I-Valley, will provide Council a practical high-level model for deployment of high speed internet to the region in whole, with options allowing a choice between a comprehensive or "big bang" implementation of the network, or an incremental build based on community priorities. It will entail business analysis, technical analysis, and design sufficient to concretely advance the Municipalities' knowledge in preparation for evidence-based decisions on bringing high-speed internet to its underserved and non-served citizens and businesses. The same process will be used for cellular service.

I-Valley works to bridge the needs of the municipal governments to the private sector companies that provide solutions. I-Valley is vendor-neutral in all cases. I-Valley provides a choice of vendor options and if requested will make a recommendation for Council's consideration.

One the interesting points of the I-Valley submission is a Pictou County Cellular Coverage Survey: The cellular coverage will be assessed throughout Pictou County. It is anticipated this will include: Drive-through of Pictou County and perform spectrum scan of cellular frequencies, including where possible frequency and cell service available, signal strength, cell provider, congestion levels.

While all proposals were unique in some fashion the Committee felt that I-Valley provides the Municipality with a proposal that meets our intended goals.

Clr. Palmer asked if the Committee has reached out to the Provincial and Federal governments for funding and the CAO replied that will be part of the work a consultant will provide us. The CAO reported there will be future funds coming through Industry Canada.

Warden R. Parker pointed out this will be cost shared with other levels of government but it will not be much different than sewer and water so it will have to be a collaborative effort between all 3 levels of government.

### **RIVERTON GUEST HOME CORP. BOARD REPORT**

Clr. Butler reported the Board met last Tuesday and he pointed out the important role the comptroller plays in shaping the future at Valley View Villa. The comptroller was able to provide a quarterly financial report to the Board which will help the Board and administration make informed decisions in the future. Clr. Butler informed Council that the Villa has a deficit of \$1.5 million and as recently as August they were losing \$50,000 a month. There has been a significant change at the end of December where the Villa

was losing \$10,000 a month. It is anticipated by the end of March, 2018 the Villa should be out of the red on a monthly basis and start operating in the black. The overall debt should take 3/5 years to erase and he pointed out a lot of work has been done in the last few months to get the Villa's deficit under control. There is a greater appreciation of staff even though there have been some difficult decisions to make and the occupancy rate is at 98/99% at the facility. They are in the final stages of signing a 10 year agreement between Valley View and High Crest Holdings so they will continue working this management.

Clr. Turner reported that was a substantial improvement in the deficit and he asked if there was any data to substantiate that.

Clr. Butler replied the comptroller has a very good handle on the finances at the Villa making it easier to manage the funds.

Clr. Turner asked if the decreases in the deficit have impacted the care of the residents.

Clr. Butler replied the Board and administration wanted to make sure care given to residents would not be affected.

Clr. D. Parker asked if there was a penalty in the contract with High Crest Holdings that deals with deficits and Clr. Butler replied not to his knowledge.

Clr. Wadden asked if there were any job losses and Clr. Butler responded that there was a reduction in hours for 1 employee who was off on sick leave but has since returned to work. This employee has been given the opportunity to fill in for other employees who do not come into work when needed.

Deputy Warden Murray informed Council that he met with the new administration at the Villa and he was certainly impressed with the new administration. There were certain grants the Villa did not apply for before that they will now be applying for so he thinks there will be a turnaround in the near future.

**RESOLUTION – MUNICIPAL GRANTS**

Clr. Dewar presented a resolution to Council as follows:

RESOLUTION

BE IT RESOLVED by the Municipal Council for the Municipality of the County of Pictou that Council approve the payment of the following Municipal Grants:

Recreation:

Olivia O'Brien	\$ 75.00	D4 Clr. Allotment – Trip Expenses
Demetria O'Brien	<u>75.00</u>	D4 Clr. Allotment – Trip Expenses
	\$ 150.00	

Municipal Services:

D03 Caribou Riv. Community Club	\$ 1,200.00	Re-purposing of unspent balance of a \$4,000 grant originally approved on June 12, 2017. Funds to be used for driveway gravel & floor shims.
D11 Plymouth Fire Department	750.00	Re-purposing of \$750 originally approved on June 12, 2017 for expansion drawings. Funds now to be used for a new Emergency Exit Door

Municipal Council:

Dr. W A MacLeod Consolid. Sch.	\$ 500.00)
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East Pictou Middle School	500.00)	
North Nova Education Centre	500.00)	
Northumberland Regional High Sch.	500.00)	To assist with Breakfast Programs
Saltsprings Elementary School	500.00)	
Scotsburn Elementary School	500.00)	
Thorburn Consolidated School	500.00)	
West Pictou Consolidated School	500.00)	
Reimbursement to D01 MSG Fund	<u>500.00</u>	
	\$ 4,500.00	
<b>GRAND TOTAL:</b>	<b><u>\$ 4,650.00</u></b>	

DATED at Pictou, N.S. this 5<sup>th</sup> day of February, 2018.

(Sgd.) Chester Dewar  
Andy Thompson

**MOTION**

It was moved by Clr. Dewar and seconded by Clr. Thompson that the preceding resolution be adopted as presented.  
Motion carried.

**RESOLUTION – DESTRUCTION OF DOCUMENTS**

Clr. Palmer presented a resolution to Council as follows:

**RESOLUTION**

WHEREAS the Municipal Council for the Municipality of the County of Pictou did, on July 7, 1986, adopt a by-law which provides for the destruction of any documents or records after they are no longer required for municipal purposes;

WHEREAS the aforementioned by-law received the approval of the Minister of Municipal Affairs on October 24, 1986;

WHEREAS administrative staff has undertaken a process of reviewing obsolete files with a view to seeking the necessary approval to destroy those which are no longer required, in accordance with the Destruction of Documents By-Law;

THEREFORE BE IT RESOLVED by the Municipal Council for the Municipality of the County of Pictou that Council authorize the destruction of the documents described in the attached affidavit of the Municipal Clerk which indicates that he has personally examined each document or record and confirms that there is nothing of value therein.

DATED at Pictou, N. S. this 5<sup>th</sup> day of February, 2018.

(Sgd.) Randy Palmer  
Andy Thompson

**AFFIDAVIT OF CLERK**

IN THE MATTER OF THE DESTRUCTION OF  
DOCUMENTS AND RECORDS OF THE MUNICIPALITY OF  
THE COUNTY OF PICTOU.

I, Brian Cullen of New Glasgow, in the County of Pictou, Clerk of the Municipality of the County of Pictou, do make oath and say:

1. That I am Municipal Clerk of the Municipality of the County of Pictou.
2. That I have personally examined each of the documents or records listed immediately below pursuant to a by-law permitting the destruction of documents and records which are no longer required.

**SHELF #**

**CONTENTS**

A1-7	Oct/2011 – Jan/2013 Minute CD's
A1-9	2012/13 Correspondence & Duplicate Minute Files
A4-16	2007/08 Payroll
A6-5	2005 – 2008 By-Law & Dog Control Files
A6-6	2008 – 2009 By-Law & Dog Control Files 2010 – 2011 By-Law & Dog Control Files
A6-15	2008 Building Permits
A6-16	2008 Building Permits
A7-1	1997/98 Tax Certificates
A7-3	2010/11 General & Water Cancelled Cheques & Invoices
A7-12	2000/01 – 2007/08 Bank Statements 1998/99 – 2007/08 General Deposit Slips
A7-14	1997/98 Interim & Final Tax Billing Reports
A7-19	2007/08 Taxes Receivable Report
A7-27	2007/08 Ledgers
A7-43	2012/13 Mortgage Companies
A7-47	2012/13 Telepayments (Taxes & Water)
A7-51	2009/10 – 2012/13 District Files
A7-53	1998 Assessment Roll Changes

3. That the aforesaid list does not contain any document or record exempt from destruction pursuant to Section 3 of the by-law governing the destruction of documents.
4. That to the best of my knowledge there is nothing of value contained therein.
5. That the said documents and records are no longer required by the said Municipal Council.

Brian Cullen, Municipal Clerk

SWORN before me at Pictou, in the  
County of Pictou and Province of Nova  
Scotia this 22<sup>nd</sup> day of January. A.D.,  
2017.

Carolyn MacIntosh  
COMMISSIONER OF THE SUPREME  
COURT OF NOVA SCOTIA



**MOTION**

It was moved by Clr. Palmer and seconded by Clr. Thompson that the preceding resolution be adopted as presented.

Motion carried.

**RESOLUTION – COMMUNICATION RFP AWARD**

Clr. MacKeil presented a resolution to Council as follows:

WHEREAS the public proposals were invited for the provision of project management services for the Municipality’s rural internet and cellular initiative;

WHEREAS the scope of this work includes:

- Prepare a project understanding and current condition report;
- Prepare a project development program with milestones;
- Assess whether First Nation, Municipal, Provincial and/or Federal lands could be able to be used for optimal placement, and reduced costs, of the proposed internet backbone, and last mile infrastructure;
- Identify issues and solutions regarding infrastructure ownership;
- Identify and GIS map anchor institutions, and population clusters that are in need of high-speed internet service;
- Identify potential projects and assist in the development and release of tender a Request for Information/Proposals (RFI/P) for contractors who can design, build and operate both internet backbone, and last mile infrastructure; and
- Participate in the source selection, and negotiation team for the RFI/P.

WHEREAS four RFP’s were received and considered as follows:

	<u>TENDER AMOUNT</u>
Clear Cable Networks	\$105,000 + HST & Expenses
Cetas Advisory Inc. (CAI)	99,281 + HST & Expenses
MacNeil Telecom Inc.	150,000 + HST
I-Valley	94,400 + HST

WHEREAS proposals were reviewed by the Ad Hoc Communications Committee with respect to experience & expertise, creativity, approach & techniques, stated deliverables, pricing, and time & program delivery;

WHEREAS THE Committee recommends the acceptance of the proposal from I-Valley;

THEREFORE BE IT RESOLVED by the Municipal Council for the Municipality of the County of Pictou that Council accept the recommendation of the Ad Hoc Communications Committee and award the contract for the Rural Internet & Cellular Service Project Management to I-Valley at a cost of \$94,400.

DATED at Pictou, N.S. this 5<sup>th</sup> day of February, 2018.

Sgd.) Darla MacKeil  
Larry Turner

**MOTION**

It was moved by Clr. MacKeil and seconded by Clr. Turner that the preceding resolution be adopted as presented.

Clr. D. Parker commented that when the Committee was considering these fairly complex responses to our RFP the benefit of having citizen expertise on the Committee really shone through with Mr. Ray Strickland in particular. Mr. Strickland went through them with a fine tooth comb and was able to explain to us, the less technical advanced why 1 or the other had certain strengths or weaknesses. He convinced the rest of the Committee there was more value in the I-Valley company.

Clr. Wadden asked where I-Valley was located and the CAO replied they are a Nova Scotia based company with the Project Manager living in the Peggy Cove area.

Motion carried.

**RESOLUTION – RECREATION STRATEGIC PLAN**

Clr. Butler presented a resolution to Council as follows:

**RESOLUTION**

WHEREAS Council has struck an ad hoc committee for the purpose of developing a Recreation Strategy for the Municipality;

WHEREAS NS Communities, Culture & Heritage has approved funding to assist the Municipality with the collection of data to facilitate this process;

WHEREAS this data will provide a background review of demographics & trends, asset investment, and outline best practices to complete the master recreation strategy;

WHEREAS matching municipal funds are required to secure the provincial funding;

THEREFORE BE IT RESOLVED by the Municipal Council for the Municipality of the County of Pictou that Council approve an expenditure up to \$5,000 for the purposes of hiring a consultant to carry out the work previously mentioned.

AND FURTHER BE IT RESOLVED that these funds be taken from the “Recreation Community Grants” account in the General Operating Budget which has capacity for this expense.

DATED at Pictou, NS this 5<sup>th</sup> day of February, 2018.

Sgd.) Don Butler  
Deborah Wadden

**MOTION**

It was moved by Clr. Butler and seconded by Clr. Wadden that the preceding resolution be approved as presented.

Motion carried.

## **STRATEGIC PRIORITIES REPORT**

The CAO reported the report is a capsulation of the session that was held in December. It identifies the top 5 priorities the Municipality will work on over the next several months. It also identifies other items the Municipality has as priorities but may be carried out by other organizations. The basis format of the report is the identification of the strategic priorities, specific action items as well as target timelines for the completion of various components. The document is not meant to be a static document but rather one that evolves as things are completed new things are added. It is not anticipated that the top 5 priorities will change and that will be reviewed by Council on semi-annual or annual basis to reconfirm what the top priorities are. The top 5 priorities were identified as follows:

1. Modern Communication: Internet & Cell Phone Service
2. Recreation Plan: Terms of Reference
3. Grant Allocation: Draft
4. Communication Function: Proposal
5. Municipal Relations: New Glasgow meeting

The next 5 priorities are as follows:

6. Long Term Capital Plan: Shelf Ready Priorities
7. Water System: Expansion Criteria
8. Poverty Reduction: Workshop
9. Water System Plan
10. Public Communication: Policy

The CAO pointed out that one of the tools to come from this is a Dash Board that will be provided to Council and it will show the status of the various priorities. It will be supplied to Council on a monthly basis and it will be discussed on a quarterly basis.

Warden R. Parker reported that it was Mr. Gordon MacIntosh who led Council through this process and then Council discussed it further at their Saturday session. We will have to work with other Councils to make some of these priorities happen.

## **MOTION**

It was moved by Deputy Warden Murray and seconded by Clr. MacKeil that Council accept the approval of the Strategic Priorities Report.

Motion carried.

## **EMERGENCY RESOLUTIONS**

There were no emergency resolutions.

## **REFERRALS TO COMMITTEES & NOTICES OF MOTION**

Clr. Turner reported that he has been approached by a number of artists in the community about displaying Pictou County artwork in our building. He asked if this topic was ever discussed by Council and the CAO replied there was a previous discussion a few years ago but he would have to go back in the minutes to see Council's decision at that time.

Warden R. Parker reported that he will add this topic to the next Property Services Committee agenda.

Clr. D. Parker reported that he recently received information that the Department of Municipal Affairs is revisiting a municipal restructure in the Province. He would like to add this topic to the next Property Services agenda for discussion.

Clr. Dewar asked that a letter be sent to NSP thanking them for restoring power so quickly after the recent failure at the Trenton Generating Station. There were 31,000 customers who lost power during that power outage and he commended NSP for responding in a timely manner.

Clr. Butler asked that mail delivery in Pictou East be added to the next Property Services agenda for discussion.

Clr. D. Parker reported that he had several concerns from residents about the lack of a calendar from the landfill site.

The CAO pointed out that the landfill site has an app that you can customize to your own household but anyone who wants a calendar can call the Transfer Station and they will print a calendar that is customized to their home as well as mail it out to them.

Deputy Warden Murray reported that he attended the Shared Services meeting this morning and there was some discussion regarding a problem with film plastic. Deputy Warden Murray asked that this topic be added to the next Property Services agenda.

### **ADJOURN**

It was moved by Deputy Warden Murray and seconded by Clr. D. Parker that the meeting adjourn.  
Motion carried. (8:20 p.m.)

Robert Parker  
Warden

Brian Cullen  
MUNICIPAL CLERK

