



## MUNICIPALITY OF THE COUNTY OF PICTOU COVID-19 POLICY

### 1) Purpose

- a) To provide direction and alter administrative provisions of certain municipal policies enacted by the Municipal Council for the Municipality of the County of Pictou.

### 2) Policy statements

- a) The following changes to policy are hereby enacted in response to the COVID-19 Pandemic:

- i) POLICY #2001-07-08 MUNICIPAL VEHICLES: All sections pertaining to staff use of vehicles are hereby suspended, until otherwise directed by the Chief Administrative Officer.
- ii) POLICY #2019-03-21 CONFERENCE/SEMINAR/TRAINING ATTENDANCE & EXPENSE REIMBURSEMENT POLICY:

Section 9 (9) (a) – (c) are hereby suspended.

- iii) POLICY #2019-05-52 MUNICIPAL SERVICES GRANT POLICY:

Section 6 (a) – (d) Ratepayer Meeting Requirements are hereby suspended for the duration of Order of the Chief Medical Officer for Nova Scotia, as amended, limiting gathering numbers;

Section 7 (a) Financial Statements shall be amended in accordance with the following policy statements;

- (1) The following terms shall now be applied to the Municipal Services Grant Policy:
  - (a) A Councillor may receive applications via email at any point from qualified applicants.

- (b) The Councillor shall make a recommendation to a Committee of the Whole for the Municipal Council the amount of grant that an organization shall receive.
  - (c) The Municipality shall advertise on its website the new process for approval of Municipal Services Grants.
  - (d) A Municipal Councillor may contact any group to determine if they have any requirements for a Municipal Services Grant.
  - (e) Prior to payment of a municipal services grant a copy of the most recent financial statements of the organization shall be provided to the Administration of the Municipality.
- d) The aforementioned policy amendments shall remain in effect until December 6, 2021 unless repealed by Municipal Council at an earlier date.
  - e) This policy may be extended and or amended by the Municipal Council at a duly called meeting of the Municipal Council.

**3) Repeal**

All former policies with respect to COVID-19 are hereby repealed.