



MUNICIPALITY OF THE COUNTY OF PICTOU EVENT FLAGS POLICY

PURPOSE

To establish a uniform policy for a fair and consistent response to groups and organizations requesting that their event flag be flown from a Municipality of the County of Pictou flag pole and to provide general direction and procedures to determine when the Canadian Flag will be flown at half-mast at the Municipality of the County of Pictou Administrative Building.

POLICY

1. Flags to be Flown

- 1.1 It shall be the policy of the Municipality of the County of Pictou that no flag, other than a Federal flag, a Provincial flag, a Municipal flag and/or a First Nations will be flown on the primary flagpole located at 46 Municipal Drive, Pictou Nova Scotia.
- 1.2 The primary flag pole is defined as the flag pole consisting of the highest height.
- 1.3 Flags, other than those mentioned in section 1.1 shall be permitted to be flown on secondary flagpoles located at 46 Municipal Drive, Pictou, Nova Scotia.
- 1.4 The Municipality will endeavor to honour requests to fly flags other than those provided for in section 1.1 for specific events or dates.
 - 1.4.1 Where a conflict exists between one or more requests, then the Municipality shall process the requests in the order in which they were received.
 - 1.4.2 Should a conflict exist between the same requests in subsequent periods, then the requests shall be alternated.
- 1.5 Flags shall be flown in a manner consistent with flag etiquette of the Federal Department of Canadian Heritage.

2. Recognition of Prominent Public Figures

2.1 The flag will be flown at half-mast to mark the passing of any of the prominent public figures listed below, for a period beginning when the Municipality is notified of the individual's death until and including the date of the funeral or memorial service:

2.1.1 Across Canada and abroad on the death of:

- 2.1.1.1 The Sovereign, or a member of the Royal Family related in the first degree to the Sovereign (spouse, son or daughter, father, mother, brother or sister);
- 2.1.1.2 The Governor-General or a former Governor General of Canada;
- 2.1.1.3 Prime Minister of Canada.

2.1.2 Within the Province on the death of:

- 2.1.2.1 The Lieutenant Governor;
- 2.1.2.2 The Premier;
- 2.1.2.3 Another person similarly honoured by the Province.

2.1.3 Within the Municipality of the County of Pictou on the death of:

- 2.1.3.1 Warden or former Wardens of the Municipality of the County of Pictou;
- 2.1.3.2 Councilors or former Councilors of the Municipality of the County of Pictou;
- 2.1.3.3 Members of Parliament or former Members of Parliament who represent or represented constituencies in the Municipality of the County of Pictou;
- 2.1.3.4 Members of the Legislative Assembly or former members who represent or represented constituencies in the Municipality of the County of Pictou.

2.2 Recognition of persons from Pictou County whose duties can be described as "Protective Services", including but not limited to police, fire, emergency health services, DNR Conservation Officers, Fisheries Officers.

2.2.1 The flag will be flown at half-mast to mourn the passing of persons in or from the Municipality of the County of Pictou whose lives are lost while in the line of duty for a period beginning when the Municipality is notified of the individual's death until and including the date of the funeral or memorial service.

2.3 Recognition of Canadian Military personnel

- 2.3.1 The flag will be flown at half-mast to mourn the passing of members of the Canadian Military from the Province of Nova Scotia whose lives are lost while on active duty for a period beginning when the Municipality is notified of the individual's death until and including the date of the funeral or memorial service.

2.4 Other Circumstances

- 2.4.1 The flag will be flown at half-mast to mourn lives lost in tragic national and international events. In such cases, a decision to lower the flag and the period during which it remains at half-mast will generally mirror the practice of the Province of Nova Scotia.
- 2.4.2 Other individuals and events may be recognized by lowering the flag at the direction of the Council of the Municipality of the County of Pictou.

PROCEDURE

- 3.1 Any citizen, councilor, or staff member of the Municipality of the County of Pictou who becomes aware of an individual deserving of recognition under this policy should contact the Chief Administrative Officer or the Deputy Municipal Clerk as soon as possible to inform them of the name of the individual, the individual's qualifications for recognition under this policy, and the date of the funeral or memorial service.
- 3.2 The Chief Administrative Officer or the Deputy Municipal Clerk will arrange to have the flag properly lowered and flown at half-mast in accordance with this policy.

REPEAL

- 4.1 All former policies and/or practices heretofore enacted with respect to event flags are hereby repealed.